

Directorate of Research, Extension and Farms

West Bengal University of Animal and Fishery Sciences

37, Kshudiram Bose Sarani, Kolkata 700 037

E-mail: dref.wbuafs@gmail.com

Campuses: Belgachia (Kolkata), Mohanpur(Nadia), Chakgaria(Kolkata)

No. WBUAFS/DREF/Extn./KVK-Rect./_259_/23

Date: 22.03.2023

EMPLOYMENT NOTICE

Applications from Indian nationals are invited for filling up the following posts at three Krishi Vigyan Kendras (KVKs) under the aegis of the University-

Posts in three Krishi Vigyan Kendras (KVKs) at North 24Parganas, Jalpaiguri and Murshidabad district

Sl No.	Name of the post and Pay Scale	No. of post, reservation category	Qualification & Age
1	Subject Matter Specialist (Animal Health)/T6 Level – 10 as per 7 th CPC (Pre-revised PB-3, Rs. 15600-39100+GP Rs. 5400)	2 posts 1 ST and 1 Unreserved	EQ: Master Degree in any subjects of Veterinary Sciences (Subjects: Vety. Anatomy, Vety. Gynae. &Obts., Medicine, Toxicology, Vety. Patho. Including Wildlife, Epidemiology, Vety. Virology, Vety. Immunology, Vety. Microbiology/Bacteriology, Vety. Surgery, VPH) DQ: 2 years experience in research/ extension Age: Not above 35 years.
2	Subject Matter Specialist (Animal Science)/T6 Level – 10 as per 7 th CPC (Pre-revised PB-3, Rs. 15600-39100+GP Rs. 5400)	1 post unreserved	EQ: Master Degree in any subjects of Animal Sciences (Subjects: Animal Production Management, Animal Genetic Breeding, Animal Nutrition, Poultry Science, Livestock Production Technology, Animal Husbandry Extension or any other relevant subjects). DQ: 2 years experience in research/ extension Age: Not above 35 years
3	Farm Manager/T4 Level – 6 as per 7 th CPC (Pre-revised PB-2, Rs. 9300-34800+GP Rs. 4200)	1 post reserved for SC	EQ: Bachelor Degree in Agriculture / Veterinary & Animal Sciences / Fishery Sciences /Dairy Technology DQ: (i) Master Degree in Agriculture / Veterinary & Animal Sciences / Fishery Sciences /Dairy Technology related subjects. (ii) Experience in farm operation / management Age: Not above 35 years
4	Programme Assistant (Computer) / T4 Level – 6 as per 7 th CPC (Pre-revised PB-2, Rs. 9300-34800+GP Rs. 4200)	1 post ST	EQ: Bachelor Degree in Computer Science / Computer Application / PG Diploma in Computer Application DQ: 2 years Experience in handling agri-based data processing on computer Age: Not above 35 years
5	Programme Assistant (Lab Technician) / T4 Level – 6 as per 7 th CPC (Pre-revised PB-	2 Posts SC-1 Unreserved-1	EQ: Bachelor Degree in Agricultural Science or allied Science. DQ: Post graduate in Agricultural Science or related Science Application / 2 years Experience in soil testing or poultry hatchery management or KVK related works.

	2, Rs. 9300-34800+GP Rs. 4200)		Age: Not above 35 years
6	Assistant Level – 6 as per 7 th CPC (Pre-revised PB-2, Rs. 9300-34800+GP Rs. 4200)	1 post Unreserved	EQ: Master Degree in Business Management / PG Diploma in Business Management /M.Com / C.A or B.Com / Bachelor in Business Management with at least 5 years experience of working as Junior Accountant or Senior Clerk dealing with Financial / Accounts matters. Age: Not above 35 years
7	Stenographer Level – 4 as per 7 th CPC (Pre-revised PB-1, Rs. 5200-20200+GP Rs. 2400)	2 posts 1 ST and 1 Unreserved	EQ: 12 th Class pass or equivalent from a recognized Board or University. Professional efficiency The candidate will be given one dictation test in English at 80 w.p.m for 10 minutes. The candidate will have to transcribe the matter in 50 minutes on computer in English. Age: Not above 35 years

Applications for recruitment in the above posts are to be sent to the Director, Directorate of Research, Extension and Farms, West Bengal University of Animal & Fishery Sciences, 37, Kshudiram Bose Sarani, Belgachia, Kolkata – 700037. The posts are purely temporary and co-terminus with the tenure of the KVK and appointments, therefore, does not confer any right / claim implicit or explicit for regularization or absorption against any University post. The selected candidates in KVKs may be posted / transferred, at any time at any KVK.

Interested candidates are to apply by filling up the attached application form along with enclosures (self-attested photocopies) and a Bank Draft of Rs. 750/- (Rupees seven hundred fifty only) for the post of General Category and Rs. 200/- (Rupees two hundred only) for the SC & ST category drawn on any nationalized Bank in favor of WBUAFS, payable at Kolkata. One passport size photo is to be pasted on the right upper corner of the application form and another is to be separately attached. Application form with self-addressed, postage stamped of Rs. 5/- (Rupees five only) envelop are to be sent only through Registered or Speed Post. Last date for receipt of duly filled in application form will be **20th April, 2023**. University will not be responsible for late receipt of application forms.

IMPORTANT GUIDELINES FOR APPLICATION:

- i. Crucial date for determining age limit, qualification and experience etc. for each post will be the closing date for receipt of application form.
- ii. Age relaxation is admissible upto 5 years for SC/ST candidates and also for the candidates having work experience in the relevant job.
- iii. Age relaxation for **IN SERVICE** candidates will be admissible as per rule in vogue.
- iv. Envelope containing the application form with all the contents should be super scribed with the post applied for and category of reservation.
- v. Separate application form should be sent, if the candidate is applying for more than one post.
- vi. Person already employed should send their application through proper channel.
- vii. Mere fulfilling the minimum prescribed qualifications and experience will not vest a right to a candidate for being called for written test / and or interview.



- viii. University reserves the right to reject any or all applications without any showing reason to anyone.
- ix. The University reserves the right to cancel the programme of recruitment to any post or all posts without assigning any reasons what so ever.
- x. The University reserves the right to cancel / after / modify any condition / qualification / post(s) at any stage of recruitment / selection.
- xi. Applications received after expiry of the last date will not be considered and no correspondences in this regard will be attained.
- xii. Incomplete application form will summarily be rejected.
- xiii. No TA/DA / Accommodation etc. will be paid to the candidates for attending the aptitude test / and or Interview or practical test.
- xiv. Canvassing in any form and / or bringing any influence in selection process will be treated as disqualification for the candidate concerned.
- xv. Vacancies notified may be increased or decreased as per discretion of the University.
- xvi. All categories of staff selected against the posts will be placed/transferred at any KVK within the jurisdiction of the University depending upon the need, availability and position of the vacancies existed at any time.

(Sd/-)

(Prof. Tapan Kumar Mandal)

Director of Research, Extension and Farms (Actg)

No. WBUAFS/DREF/Extn./KVK-Rect./_259_/1(10)/23

Date: 22/03/2023

Copy for information & necessary kind action to:

1. The Vice-Chancellor, WBUAFS.
2. The Vice-Chancellors of all SAUs.
3. Directors / Heads / Incharges of all ICAR Institutes.
4. Registrar, WBUAFS.
5. Finance Officer, WBUAFS.
6. Dean, Faculty of Vety. & Animal Sciences / Dairy Technology / Fishery Sciences, WBUAFS.
7. Incharge, Central Library, WBUAFS.
8. Senior Scientist & Head of Jalpaiguri /North 24PGS/ Murshidabad KVKs, WBUAFS.
9. All the Notice Boards of WBUAFS at three campuses.
10. Office Copy.



(Prof. Tapan Kumar Mandal)

Director of Research, Extension and Farms (Actg)

Application format enclose

FORMAT OF APPLICATION FORM
**WEST BENGAL UNIVERSITY OF ANIMAL &
FISHERY SCIENCES**

37, Kshudiram Bose Sarani, Kolkata – 700 037



APPLICATION FOR THE POST OF :.....

Advertisement no._____

Date :_____

1.Name in full (in BLOCK LETTERS)

2.Father's name

3.Date of birth (Supported by Certificate of evidence)

4.Place of birth and Nationality (District and State)

5.Community to which belongs (SC/ST/OBC/General)

6.Permanent Address

7.Present address to which communication should be sent

8.Sex

9.Mother tongue

10.Vernacular language in College/School

11. Other languages known to read:

to write:

to speak:

12. Educational qualifications (Starting from 10+2 stage)

Institutions and Board/University studied	Years of study	Part-time/Full time	Degree or Diploma obtained	% of marks or OGPA	Class or Grade	Specialization
(1)	(2)	(3)	(4)	(5)	(6)	(7)
(i)						
(ii)						
(iii)						
(iv)						

(Attach attested copies of certificates in support of each degree or diploma)

13. Experience regarding previous and present employment

Name of Employer	Post Held	Pay drawn	Period of Employment		Y	M	D
			From	To			
1	2	3	4	5	6	7	8

Period spent on study for Master's/ Ph. D. degrees should not be included except the part time study period (Attach a separate sheet, if space is not sufficient.)

14. Teaching, research, extension, administrative and livestock farm management experience

A. TEACHING

Classes	College	Duration				
		From	To	Y	M	D
1	2	3	4	5	6	7
(i) Under graduate						
(ii) Post graduate						
			Total			

The period of teaching experience gained simultaneously for under-graduate and post-graduate courses should be shown under "Post-graduate" only.

B. RESEARCH

Subject	Place of work/Nature of work	Duration				
		From	To	Y	M	D
1	2	3	4	5	6	

The period spent on study for Master's / Ph.D. Degree should not be included except for the part time study period.

C. EXTENSION EXPERIENCE

Position 1	Nature of work 2	Period			
		From	To	Y	M D

D. ADMINISTRATIVE EXPERIENCE

Position 1	Nature of work 2	Period			
		From	To	Y	M D

E. LIVESTOCK FARM MANAGEMENT EXPERIENCE

Position 1	Nature of work 2	Period		Y	M	D
		From	To			

15. Research papers published:

(Number to be indicated-List of publications should be appended)

(Attach a separate sheet, if space is not sufficient; attach one copy of the reprints of each paper published)

16. Books Published:

Sl. No.	Title	Author	Co-author (s)

17. Scale of pay in the present post and basic pay drawn as on the date of the application.

18. Are you willing to accept the basic pay in the scale applicable for the post? If not, what is the minimum pay you request for ? _____

Give reasons in support of the request. ____

19. Is there any commitment to serve any organization ? _____

If so give details. _____

20. Other countries visited, if any and the duration and purpose of visit. _____

21. List three referees (with their address) intimately known to you, who can certify your Professional competency.

(1) _____

(2) _____

(3) _____

22. Awards / Scholarships / Fellowships won: _____

23. Minimum Time required to join, if selected : _____

24. Any other information regarding experience, etc. in support of satisfying the rules prescribed for the post now applied for.

25. Names of professional societies in which you are member and position, if any

Society Position

(1) _____ (1)

(2) _____ (2)

(3) _____ (3)

Draft No Date

Amount Bank Name

Branch Name

I certify that the information furnished above are true and correct to the best of my knowledge and belief. If there be any incorrect or false information having been furnished or that may come to light in due course, I am bind myself for taking any sort of disciplinary action be taken against me as the University may decide.

Place:

Date: *Full Signature*

Name.....

Designation of the applicant.....

List of enclosures:

(1)

(2)

(3)