F. No. 3 (125)- RD (TRLM)/ 2022 /7168-72   Date: 03.09.2022

JOB ADVERTISEMENT NO – 03/2022

Applications are invited from bona fide Indian Nationals for recruitment to the following posts of Tripura Rural Livelihood Mission (TRLM) for implementation of Deendayal Antyodaya Yojana – National Rural Livelihood Mission (DAY- NRLM).

Sl no.	Name of the post	No. of vacant posts			Total	Monthly remuneration at entry level (in ₹)	Monthly remuneration after probation (in ₹)
		SC	ST	UR			
1	State Mission Manager (Monitoring & Evaluation)	-	-	1	1	40,000	50,000
2	State Mission Manager (Financial Inclusion)	-	-	1	1	40,000	50,000
3	Programme Manager (Knowledge Management & Communication)	-	-	1	1	30,000	38,000
4	Programme Manager (Livelihood farm)	-	-	1	1	30,000	38,000
5	District Coordinator (Financial Inclusion)	-	-	1	1	22,000	27,500
6	District Coordinator (Social Inclusion & Social Development)	-	-	1	1	22,000	27,500
7	Block Mission Coordinator	-	2	-	2	20,000	26,000
8	Livelihood Coordinator (Farm)	-	-	1	1	18,500	25,500
9	Livelihood Coordinator (non farm)	1	-	-	1	18,500	25,500
10	Livelihood Coordinator (Livestock)	2	5	2	9	18,500	25,500
11	Cluster Coordinator	1	5	2	8	15,000	21,500
12	MIS Assistant	2	1	-	3	15,000	21,500
13	Accountant	1	-	1	2	15,000	21,500
14	Accounts Assistant	3	3	6	12	13,000	
	TOTAL	**10**	**16**	**18**	**44**		

2. Detailed particulars of the posts and eligibility criteria are given in Annexure- A.

3. Applicants should submit applications online starting from 04.09.2022 and ending at 5.30 PM on 15.09.2022

4. An applicant opting for applying for more than one posts, should select the posts at the appropriate space in the application form for which he/ she intends to apply. One applicant can apply for more than one posts, if intended, **ON A SINGLE APPLICATION ONLY,** provided required qualification/ experience etc. are in possession of the candidate for all the posts.

5. Engagement to the posts shall be purely on contract basis for a period of 12 (twelve) months. However, the incumbent may be re-engaged after giving one day break in case of good performance in the previous contract period.

6. As per memorandum issued vide No.F.23(11)-GA/(P & T)/2022, dated 11th July, 2022 by General Administration (Personnel & Training) Department, Government of Tripura, the relaxation of upper age limit shall be upto 2 years for all categories of candidates. Category wise upper age limit is as mentioned below:

   UR : 42 years

   ST/SC : 47 years

7. The applicants shall not be more than upper age limit mentioned at Sl no. 06 as on 04.09.2022.

8. The selected candidates will have to undergo probation as contained in the HR manual of TRLM. On successful completion of the probation period, remuneration of the incumbent will be enhanced, other benefits such as EPF, Medical Insurance etc. will also be extended including benefits mentioned at HR manual and other guidelines of TRLM. HR manual and other administrative orders can be accessed by visiting website ***trlm.tripura.gov.in***

9. The numbers of posts may increase or decrease depending upon the circumstances.

10. In case of in- service candidates, "No Objection" issued by the current employer should be submitted at the time of Group Discussion (GD)/ Personal Interview (PI). Failure to do so will render the candidature liable for cancellation.

11. In case Grade/ CPI/ CGPA is awarded by the board/ University instead of total marks, it is to be converted into percentage of marks following the formula adopted by the concerned Board/ University and is to be mentioned in the application form at the appropriate place.

12. Recruitment shall follow the selection procedure of TRLM notified vide no. F. No. 3(51)- RD (TRLM)/ 2013/ Part- III/ 742-50 dated 20.05.2017. Summary of post wise selection procedure is given below.

Steps of Selection Procedure for posts mentioned at sl no. 01 to 11
1. Common Aptitude Test (CAT)
2. Group Discussion (GD)
3. Personal Interview (PI)
4. Rural Attachment Test (RAT)

For the posts mentioned at Sl no. 12 to 14, recruitment shall follow the new recruitment policy of GA(P & T) Department, Government of Tripura notified vide no. F. 20 (1)- GA(P & T)/ 18 dated 5th June, 2018.

Details of selection procedure can be accessed by visiting website **trlm.tripura.gov.in**. Candidates applying for multiple posts will be asked to appear for GD and PI only once, if qualified for GD and PI.

13. The Common Aptitude Test (CAT) is a screening test only to select candidates for the next step of selection procedure. The marks obtained in CAT by the candidate will not be considered for preparing final merit list. Candidates will be called for the next step of selection procedure as per the following ratio:

Number of vacancies	Number of candidates to be called for Group Discussion (Category wise) on the result of CAT
1(one)	5(five) candidates
2(two)	8(eight) candidates
3(three) and above	3(three) times the number of vacancies

It is also mentioned here that candidate(s) scoring marks equal to that of the last qualified candidate in the CAT shall also be called for next round of selection procedure. One should qualify all rounds to get themselves in the merit list. If all candidates are not found suitable on last step of selection procedure, then merit list will not be prepared for the post and the post shall remain vacant for subsequent recruitment process.

14. Candidates qualified for GD shall submit self attested copies of all testimonials/ certificates/ mark sheets related to Qualifications, Scheduled Caste/ Tribe(if SC/ ST), Date of Birth, Nationality, Experience etc.

15. Applications of candidates who do not possess the required qualification, experience etc. shall be rejected summarily. Canvassing in any form will result in disqualification of candidature.

16. Decision of the selection committee of TRLM as to the eligibility or otherwise of a candidate at any stage of the selection process shall be final.

17. Engagement may be terminated from either side with one month's prior notice.

18. Incomplete applications will be treated as rejected.
19. Proficiency in Computers for all posts is essential.
20. Selected candidates will have to work and stay in rural areas of the State.
21. No TA/ DA shall be provided to the candidates for appearing in CAT/ GD/ PI/ RAT.

Steps to apply online:

1. Visit *rural.tripura.gov.in* or *trlm. tripura.gov.in* for the link showing 'APPLY ONLINE IN TRLM'.
2. Clicking on the link will open the portal for submitting online application, where the candidates may check the advertisement once again.
3. On the portal, the link 'Apply Online' will open the application form.
4. The applicant should fill up all the essential fields (with red asterisk) with correct information.
5. Photograph and signature of the applicant should be uploaded at the appropriate place. Size of the photograph and signature should not be more than 50 kb and 20 kb respectively in jpg/jpeg format.
6. The application should be saved and re- checked before final submission.
7. The candidate should satisfy himself/ herself fully about the correctness of the application before clicking on 'Submit Application'. After clicking on 'Submit Application' no further editing is possible.
8. After submission, a complete application form along with token number will be generated. The candidate should note down the token number for future reference.
9. The completed application should be printed and signed by the candidate with date and should be kept in his/ her personal custody for future reference.
10. Candidate should bring the printed copy of the signed application form during every step of selection process.
11. The candidate may access the submitted application form subsequently by logging in at the link 'Print Application' where his token number is the user ID and the date of birth is the password.

(Dr. Vishal Kumar, IAS)
Chief Executive Office
Tripura Rural Livelihood Mission

Copy to:
1. PS to the Hon'ble Deputy Chief Minister, Government of Tripura for kind information of the Hon'ble Deputy Chief Minister.

2. The Secretary, RD Department, Government of Tripura for kind information.
3. The Joint Secretary and Mission Director, DAY- NRLM, MoRD, Govt. of India for kind information.
4. National Mission Manager, (MIS/ ICT), NMMU, NRLM with a request to display the advertisement on website aajeevika.gov.in.
5. The Director, Information Technology with a request to arrange display of the advertisement on website trlm.tripura.gov.in.

Chief Executive Office
Tripura Rural Livelihood Mission

Particulars of the post for recruitment in Tripura Rural Livelihood Mission (TRLM)

Advt. No 03/2022

Sl No.	Name of the posts	Status of engagement	No. of post	Upper age Limit (yrs.)	Educational Qualification	Experience
1	State Mission Manager (Monitoring & Evaluation)	Contractual	1	40	Post Graduate Degree in Social Work/ Agro. Economics/ Agri. Management/ Marketing Management with Agriculture, Fisheries/ Rural Management etc.	Minimum 5 years experience in PSU/ Central/ UNDP or World bank funded schemes. Also the following skills are essential 1. Understanding of behaviour social mobilization and behaviour change communication. 2. Programme design skill. 3. Analytical influencing and negotiating skill. Good English and Bengali writing and oral. 4. Communication skill. 5. Computer skill. 6. Also the incumbent should have the thorough knowledge about the State.
2	State Mission Manager (Financial Inclusion)	Contractual	1	40	MBA from a recognized University/ Institution	Minimum 5 (five) years of work experience in Public or Private Sector Bank including at least two years work experience in rural areas. Or Having worked in a registered NBFC/ MFI for minimum 5 (five) years.

Sl No.	Name of the posts	Status of engagement	No. of post	Upper age Limit (yrs.)	Educational Qualification	Experience
3	Programme Manager (Knowledge Management & Communication)	Contractual	1	40	Post Graduate in Mass Communication/ Knowledge Management/ Public Relation/ Post Graduate Degree or Diploma in Advertisement & Public Relations.	3 years or more experience is desirable in knowledge Management and Communication in programmes of Rural Livelihoods/ Community Development of Central Govt./ State Govt./ World Bank/ UNDP/ Corporate sector/ Banks/ International NGOs with excellent written and oral communication in English.
					Or, PG in any discipline with excellent writing skills in English	Or, 5 years experience is desirable in development and use of ICT material for community development programmes.
4	Programme Manager (Livelihood Farm)	Contractual	1	40	Post Graduate in management (Agri. Business/ Agricultural marketing)/ Agri. Economics. Or, Graduate in Agriculture/ Horticulture/ Forestry/ Fisheries/ Veterinary Science/ Sericulture. Or, Graduate in Agriculture/ Horticulture with PGDM in (Marketing/ Agri. Business/ Agri marketing)	3(three) years or more experience is desirable in Rural Livelihood Programmes of central Govt./ State Govt./ World bank/ UNDP/ IFAD/ NABARD/ CSR programme on farm livelihood & Marketing.
5	District Coordinator (Financial Inclusion)	Contractual	1	40	Post graduate degree in Social Work/ Rural Development/ management/ Mass communication	

No.	Name of the posts	Status of engagement	No. of post	Upper age Limit (yrs.)	Educational Qualification	Experience
6	District Coordinator (Social Inclusion & Social Development)	Contractual	1	40	Post graduate degree in Social Work/ Rural Development/ management/ Mass communication	
7	Block Mission Coordinator	Contractual	2	40	Graduate in Social Work/ Rural Development/ Management/ Mass communication	Minimum 1 year experience in the thematic area in Social/ Community Development sector in Govt. deptt/ project or PSU
		Or, on deputation from Govt. deptt./ PSU/ Agency		-		5 years experience in social mobilization, Institution Building, Capacity Building, Livelihoods in rural sector
8	Livelihood Coordinator (Farm)	Contractual	1	40	Graduate in Agriculture/ Horticulture/ Veterinary Science/ Sericulture/ Forestry/ Fisheries/ Agri. Marketing/ Agri. Economics/ Agri. Business	-
					Or Graduate in Science/ Engineering/ Management/ Rural Development/ Social Work	1(One) year or more experience in farm sector livelihood development for rural community
9	Livelihood Coordinator(Non Farm)	Contractual	1	40	Graduate in Agriculture/ Horticulture/ Veterinary Science/ Sericulture/ Forestry/ Fisheries/ Agri. Marketing/ Agri. Economics/ Agri. Business	-
					Or Graduate in Science/ Engineering/ Management/ Rural Development/ Social Work	1(One) year or more experience in non farm sector livelihood development for rural community
10	Livelihood Coordinator (Livestock)	Contractual	9	40	Graduate in Veterinary Science	—

Sl No.	Name of the posts	Status of engagement	No. of post	Upper age Limit (yrs.)	Educational Qualification	Experience
11	Cluster Coordinator	Contractual	8	40	Graduate in Social Work/ Rural Development/ Management/ Mass communication	-
		Or, on deputation from Govt. deptt. PSU/ Agency		-		5 years experience in social mobilization, Institution Building, Capacity Building, Livelihoods in rural sector
12	MIS Assistant	Contractual	3	40	Graduate degree in Computer Science/ Computer application	–
		Or, on deputation from Govt. Deptt./ PSU			Graduate in any discipline with 'O' level course in Computer application from Govt. recognized Institute	Minimum 3 years work experience in the related field in Govt. deptt/ Project or PSU
13	Accountant	Contractual	2	40	Honour's Graduate in Commerce	-
					Graduate degree in commerce	Minimum 2 (two) years experience in the related field in Govt. deptt./ Project or PSU or in audit works in CA firm, empanelled by CAG.

o.	Name of the posts	Status of engagement	No. of post	Upper age Limit (yrs.)	Educational Qualification	Experience
		Or, on deputation from Govt. Deptt./ PSU		-	-	On deputation from Govt. deptt./ PSU. Must have been serving in a Govt. deptt./ PSU as accountant
14	Accounts Assistants	Contractual	12	40	Graduate degree in Commerce	–
		Or, on deputation from Govt. Deptt./ PSU		–	–	–