

Advertisement No- 01/Root/ 02/2023

Advertisement for different positions available in ROOTS-Rekkalu Project -TISS Field Action Project

About ROOTS-Rekkalu (Wings) Project:

The ROOTS-Rekkalu project aims at strengthening comprehensive rehabilitation for children in the institutions through psycho-social intervention and vocational education & skilling opportunities.

Focus areas of the project: Psychosocial support to children through individual, group and family conferencing; preparing/assisting in preparing case reports and ICP; and working with specific JJBs by the caseworkers and counsellors; skilling and vocational education through programmatic interventions, such as referrals for vocational courses, providing in-house skill training, entrepreneurship, on-job training and pre-vocational training facilities in partnership with different stakeholders. Overall the integrated project enhances the psycho-social wellbeing of care leavers, builds confidence and self-esteem and facilitates their abilities to gain employment in their area of interest, and enable their meaningful participation in society.

1.

Name of the position	VT Manager
Position Code	01
Location of position	Hyderabad
Duration	5 Months (can be extended)
Number of vacancies	01
Qualification required	Masters in Social Work/Management or related subjects with relevant experience for a minimum period of 6 months
Remuneration	35000 per month

2.

Name of the position	Rehabilitation Coordinator/ Skill Lab Facilitator/ Bridge Course teacher
Position Code	01
Location of position	Hyderabad
Duration	5 Months (can be extended)
Number of vacancies	01
Qualification required	Masters in Social Work (BSW with relevant experience)
Remuneration	28,000 per month

3.

Name of the position	Case Worker
Position Code	03
Location of position	Hyderabad
Duration	5 Months (can be extended)
Number of vacancies	01
Qualification required	Masters in Social Work (BSW with relevant experience)
Remuneration	28,000 per month

Job Profile: (Post 01) VT Manager

Duties and Responsibilities:

- Establishing contact and building partnerships with external organisations to implement the programme plan of creating VT opportunities for adolescents
- Setting up in-house VT programmes within the CCIs.

- Regular coordination with stakeholders involved in the implementation of VT programme, like, instructors, partner organizations, CCI administration, JWCS department etc.
- Maintaining complete data of adolescents enrolled in different programmes.
- Regular update of data to track the students' progress and further needs.
- Operationalisation of production unit attached with the in-house training unit.
- Setting up a system for marketing of products from the production unit.
- Setting up of Skill Lab for children between 12-15 years of age.
- Building partnerships with external organisations to facilitate internships and job placement

Job Profile: (Post 02) Rehabilitation Coordinator/ Skill Lab Facilitator/ Bridge Course teacher

- Maintaining a database of eligible adolescents for the VT programme in all CCIs.
- Regularly updating the eligibility database
- Administering the VT assessment to eligible adolescents and preparing individual VT plan.
- Coordinating the process of enrolment, training, internship and job placement for adolescents.
- Ongoing progress tracking and mentoring for enrolled children, and counselling referrals, if needed.
- Regular Coordination with different stakeholders like Home administration, family, JJB/CWC, instructor/educational institution for child's rehabilitation-related needs.
- Preparing an aftercare plan for the student and coordination with DCPU or Probation Officer for aftercare follow-up with the child.
- Assisting the VT Manager in setting up of the programme and building partnerships.

Job Profile : (Post 03)- Case Worker

- Being the primary contact person supporting the child to navigate through the procedures of the JJ system.
- Orientation to child and family about the case procedure at the time of admission in the CCI.
- Facilitating regular communication of the child with the family/guardian.
- Preparing Social Investigation Report (Form 6)
- Conducting home visits, and interaction with the child and the family to understand the vulnerabilities and identify rehabilitation needs.
- Providing assistance to the child and the family by connecting them with relevant resources and referral services for rehabilitation and social reintegration.
- Facilitating family conferencing process to build and strengthen familial care and support for the child.
- Attending case proceedings by JJB and presenting the case documentation and recommendations for rehabilitation to the Board.
- Maintaining the child's case file with all documents from entry to exit and the final order.
- Preparation and submission of ICP and pre-release report for each child to the JJB.
- Coordination with DCPU or concerned stakeholders for aftercare follow up with the children.

Project requires selected candidates to join immediately. Kindly apply accordingly.

These positions are on a contractual basis for the period mentioned above and are extendable further.

Please note that these are full-time positions (5-6 days a week and at weekends). It is based in Hyderabad. Interested candidates may email their CV, and recent passport-size photograph, along with a cover letter describing how they think this role suits them best, to tissfaphyd@gmail.com. Also, clearly mention the position code for the position that the application is being made for. Candidates can apply for multiple positions, but applications must be made separately for each.

Note: The last date for sending the application is March 03, 2023. Kindly note that only the shortlisted candidates will be informed. Also, there is an interview on March 06, 2023 @ Government Children's Home, Dept of Juvenile Welfare and Correctional Service and Welfare of Street Children, Saidabad, Hyderabad - 500059.

For queries, write to tissfaphyd@gmail.com