

**Vacancy for Posts in
School Initiative for Mental Health Advocacy (SIMHA)
Tata Institute of Social Sciences, Mumbai**

Date of Advertisement: 16th March 2023

Advertisement Number: SIMHA-TISS/10.03.2023

About SIMHA:

Launched in 2017, the School Initiative for Mental Health Advocacy (SIMHA) is an advocacy, research and capacity building field action project of the Tata Institute of Social Sciences working towards the creation of sustainable and evidence-informed mental health friendly educational institutions. SIMHA supports schools through mental health advocacy, knowledge sharing, training of school leaders, teachers, counsellors, and students.

SIMHA is recruiting for the following posts:

- 02 Counsellors

Name of the Post: Counsellor

Number of Posts: 02

Location: Tata Institute of Social Sciences, Mumbai. Candidates must be preferably based out of Mumbai, Thane or Navi Mumbai.

Remuneration: INR 50,000 per month

Duration: April 1, 2023-March 31, 2024

The Counsellor will report to the Project Manager and will-

- a) Lead all activities related to SIMHA's helpline for stakeholders from its partnerships and training beneficiaries,
- b) Document and assist in analysing concerns and queries from the helpline; help develop protocols for key concerns, and
- c) Develop protocols, mental health resources and materials as needed
- d) Contribute to SIMHA activities and programmes as needed

Job Profile:

- Managing and answering calls for a helpline for stakeholders from SIMHA's partnerships (for queries relating to providing mental health support in schools)
- Documenting reports of the calls and queries attended to
- Collaborate with other team members to help develop protocols for concerns frequently encountered by stakeholders in providing mental health support in school systems
- Create and share information related to mental health resources
- Any other work assigned by the Supervisor(s)

Eligibility for Desirous Candidates:

- Have completed a Master's degree in Psychology with at least 02 years of experience in the field
- Fluency in spoken and written Marathi, Hindi and English
- Excellent communication and interpersonal skills
- Have previous experience in working in schools and/or adolescent mental health initiatives
- Have proficiency in the use of computers for the purposes of documentation and presentation designing

Note-

Please send in your application with a detailed CV and mention the name of the post applied for in the subject line to- simha.tiss.2022@gmail.com by **25th March 2023**.

Late applications will not be entertained.

- Since applications received will be shortlisted, possessing the qualifications and experience listed will not ensure an interview call.
- Shortlisted candidates will be interviewed through online platforms.
- The institution reserves the right to consider resumes which have not come through direct application.

Project Director: Dr. Chetna Duggal

For enquiries, contact: simha.tiss.2022@gmail.com