

Project Name: Set-up Impact Assessment Desk in Jharkhand

Commissioned by: PanIIT Alumni Reach For India Foundation

Project Holder: Sandhya Iyer

Scope of Work: Research Associate

Position Available: 01 each

Research Associate: Qualitative & Quantitative Research

a) **Research Associate Qualitative Research**

Duration: 5 months

Salary: Rs. 40,000/- consolidated salary per month
(Local travel from TISS to project sites will be largely organized)

Nature of Engagement

Conducting qualitative interviews across various locations in Jharkhand.

Qualification and Skills Required

- Recent Postgraduates in M.A Social Sciences/Development Studies/Social Work, **with the following skills /training**
- **Knowledge on Gender Studies/Tribal Studies would be an added advantage**
- Have undertaken research / or used participatory livelihoods assessment tools in fieldwork
- Have worked with Tribal communities
- Have language proficiency in Hindi would be an added advantage
- Excellent documentation, presentation and writing skills in analysis, and use of computer applications like use of excel, atlas ti etc., is required.

The job description would include

- Data collection using qualitative research methods/participatory livelihoods assessment tools as mentioned above
- Work experience of 2 years and above after completion of Post-graduation degree
- Transcription and analysis of the collected data in the required format and documentation
- Desk research and community engagement and field level co-ordination wherever required.

Any other related work

Conditions for engagement

- Candidates who are in Mumbai but will have to travel and be located in Ranchi during the phase of data collection and coordinate with the PL and Co-PL. Arrangements for stay in Jharkhand will be organized for researchers not living in Jharkhand
- Candidates who do not have the above skills / experience especially use of participatory livelihoods assessment tools and methods need not apply.

b) Research Associate: Quantitative Research (1 numbers)

Duration: 5 months

Salary: Rs. 40,000/- consolidated salary per month
(Local travel from TISS to project sites will be largely organized)

Nature of Engagement

Conducting quantitative census and online data collection across various locations in Jharkhand.

Qualification and Skills Required

- Master's degree social sciences, preferably economics/development studies/
- Prior work experience of 2 years and above of relevant experience with exposure for conducting surveys, and report writing, preferably in the social development sector/public policy/journalism;
- Knowledge of statistical concepts and the ability to deal with large datasets with the help of analysis packages such as STATA/SPSS will be an additional advantage
- Excellent knowledge of MS Office; working knowledge of program/project management software (MS Project et cetera) is a strong advantage

The job description

- To supervise all the activities and ensure that the objectives of the study are met.
- Design, conduct and coordinate field level surveys, and coordination with Project Directors and Research Interns;
- Develop or assist in the development of interview schedules; contact potential stakeholders to introduce
- Be part of the team induction training programmes and explain study objectives and protocol and to arrange interviews, either in person or by telephone;
- Present Reports on findings to diverse stake-holders;
- Design, conduct and coordinate field level surveys, and coordination with Research Associates and Assistants.
- Collate and analyse findings from the data collected;

Conditions for engagement

- Candidates who are located in Mumbai or can make their own arrangements for stay in Mumbai only need to apply
- Candidates who do not have the above skills / experience of prior primary data collection need not apply.

Common Instructions to interested candidates

Interested candidates may send their CVs to sandhya@tiss.edu/pratik.deshmukh@tiss.edu on or before 24th January 2023 to position **Research Associate: Qualitative Research** and **Research Associate: Quantitative Research**. The CVs should also outline and highlight exposure/experience/proficiency in the required skills mentioned above.

Online interviews of shortlisted candidates will be tentatively held on 28th January 2023 (zoom interviews will be taken for only those who cannot come for in person interviews). The selected candidates are required to join by 1st February 2023.

Applications for the **Research Associates** will be screened and only shortlisted candidates will be informed by email or Phone on 27th January 2023.

Best Wishes,

Project Directors