



**RASHTRIYA RAKSHA UNIVERSITY**  
**(An Institution of National Importance)**  
**Pioneering National Security and Police University of India**  
**Lavad - Dehgam -382305, Gandhinagar,**  
**Gujarat, INDIA**

**Recruitment of Teaching & Non-Teaching Positions**  
**Walk-In/Online Interview RRU/SISPA/2022/04**  
**School of Internal Security and Police Administration**  
**(SISPA)**

**Recruitment for the following Teaching & Non-Teaching posts purely on a contractual basis for the School of Internal Security and Police Administration, Rashtriya Raksha University**

<b>Sr. No.</b>	<b>Name of the Post</b>	<b>Nature of Position</b>	<b>Monthly Fixed Remuneration in INR (Fixed)</b>
01	Assistant Professor (Police Administration)	Contractual (364 days)	87,000/-
02	Subject Matter Specialist	Contractual (364 days)	87,000/-
03	Teaching cum Research Associate	Contractual (364 days)	50,000/-to 55,000/-
04	Training and Field Officer	Contractual (364 days)	40,000/-

05	Research Officer	Contractual (364 days)	44,000/- to 50,000/-
06	Junior Research cum Administrative Officer	Contractual (364 days)	33,000/-
07	Dog K9 Trainer	Contractual (364 days)	50,000/- to 55,000/-

Note: - Filling up of attached Brief Profile of the candidate for teaching & Non-teaching staff for Walk-In/Online Interview is mandatory.

**Director SISPA**

## Eligibility Criteria for the Contractual Positions

(Sr. No. 01)

Assistant Professor (Police Administration)

### Educational Qualification & Experience for Assistant Professor

Master's Degree with 55% marks (or an equivalent grade in a point scale wherever grading system is followed) in Police Administration/relevant/allied subject from an Indian University, or an equivalent degree from an accredited foreign university with having National Eligibility Test (NET) and / or PhD in the relevant area.

(NET/SLET/SET shall also not be required for such Masters Programmes in disciplines for which NET/SLET/SET is not conducted.)

### Key Responsibilities:

- Assisting in various departmental duties and providing academic support to Professors and other staff.
- Recruiting, training, and mentoring new TAs and other junior staff.
- Conducting research and publishing papers in academic journals.
- Representing the university at conferences and delivering presentations whenever necessary.
- Teaching and supervising undergraduate and graduate students.
- Providing demonstrations and supervising experiments and investigations.
- Answering queries in class or via email or telephone.
- Providing Professors and Department Heads with feedback on student progress.
- Writing proposals to secure funding for research.
- Attending faculty and departmental meetings and voicing concerns or providing suggestions for improvement.
- Perform any other duties as assigned or as required by the University authority or as to promote the overall academic excellence and the development of the University and perform any other work assigned from time to time.

**Note: Preference may be given to female and experience candidate subject to performance in the Interview.**

**Educational Qualification & Experience for Subject Matter Specialist**

- Bachelor's degree or above in any discipline from an Indian University, or an equivalent degree from an accredited Foreign University with at least 20 Years of Professional experience in any of the Police/Security organizations.

**Desirable Qualifications**

- Teaching, professional experience from reputed institutions
- Proficiency in English and working knowledge of Hindi and Gujarati
- Ability to meet the timelines
- Ability to prepare reports/papers on various assignments.

**Key Responsibilities**

- Teaching, Research, Training, Extension and consultancy activities.
- Publish policy papers, report on cutting edge issues.
- Programme/Course Coordinator including all related work like financial and academic planning in annual, monthly and weekly programmes.
- Organization of Certification Course, Diploma, Short customized Training programmes, Conference, Workshops and Research Instrument.
- Collaboration with external agencies/institutions within India and abroad.
- Perform any other duties as assigned or as required by the University authority or as to promote the overall academic excellence and the development of the University and perform any other work assigned from time to time.

**Educational Qualification & Experience for Teaching cum Research Associate**

Master's Degree with 55% marks (or an equivalent grade in a point scale wherever grading system is followed) in Police Administration/relevant/allied subject from an Indian University, or an equivalent degree from an accredited foreign university with having National Eligibility Test (NET) and / or PhD in the relevant area.

(NET/SLET/SET shall also not be required for such Masters Programmes in disciplines for which NET/SLET/SET is not conducted.)

**Key Responsibilities:**

- Assisting in various departmental duties and providing academic support to Professors/Assistant Professors and other staff.
- Conducting research and publishing papers in academic journals.
- Representing the university at conferences and delivering presentations whenever necessary.
- Teaching and supervising undergraduate and graduate students.
- Providing demonstrations and supervising experiments and investigations.
- Answering queries in class or via email or telephone.
- Providing Professors and Department Heads with feedback on student progress.
- Writing proposals to secure funding for research.
- Attending faculty and departmental meetings and voicing concerns or providing suggestions for improvement.
- Perform any other duties as assigned or as required by the University authority or as to promote the overall academic excellence and the development of the University and perform any other work assigned from time to time.

**Note: Preference may be given to female candidate subject to performance in the Interview**

**Educational Qualification & Experience for Training and Field Officer**

- Bachelor's degree or above in any discipline from an Indian University, or an equivalent degree from an accredited Foreign University with at least 15 Years of Professional experience in any of the Police organizations.

**Desirable Qualifications**

- Teaching, professional experience from reputed institutions.
- Proficiency in English and working knowledge of Hindi and Gujarati
- Ability to meet the timelines
- Ability to prepare reports/papers on various assignments.

**Key Responsibilities**

- Provide research, training, and extension assistance to staff, students and to support the University.
- To support and coordinate with various centers of the School and the University.
- Coordinate the activities of field visit and help to build up relevant case studies.
- To take sessions as per the domain expertise for students as well as trainers.
- To help the University in establishment of campus/centers at various locations PAN India;
- Perform any other duties as assigned or as required by the University authority or as to promote the overall academic excellence and the development of the University and perform any other work assigned from time to time.

**Educational Qualification & Experience for Research Officer**

Master's degree with 55% marks (or an equivalent grade in a point-scale wherever the grading system is followed) in a concerned/relevant/allied subject from an Indian University, or an equivalent degree from an accredited foreign university with a minimum 2 years of experience in relevant area may apply.

**Desirable Qualifications**

- Papers presented / published at Conferences and / or in refereed journals,
- Proficiency in English, Good communication skills with ability to draft and edit reports and research proposals,
- National Eligibility Test (NET) in accordance with UGC Regulations or the CSIR, or a similar test accredited by the UGC, like SLET/SET.
- Teaching, Research, and/or professional experience from a reputed organization.

**Key Responsibilities**

- Conduct interdisciplinary research in relevant areas,
- Provide research, training and extension assistance to the University,
- Develop, plan, execute, monitor and report interdisciplinary research in collaboration with external agencies/institutions within India and abroad,
- Scientifically analyze, visualize and interpret research data and prepare reports,
- Prepare prediction model based on data science tools for better future decision,
- Shall be responsible for drafting research proposal and reports to internal and external stakeholders,
- Organize workshops, training, conferences and seminars for stakeholders in relevant areas.
- Perform any other duties as assigned or as required by the University authority or as to promote the overall academic excellence and the development of the University and perform any other work assigned from time to time.

**Note: Preference may be given to female candidate subject to performance in the Interview**

**Educational Qualifications & Experience for Junior Research cum Administrative Officer**

Master's degree with 55% marks (or an equivalent grade in a point-scale wherever the grading system is followed) in a concerned/relevant/allied subject from an Indian University, or an equivalent degree from an accredited foreign university.

**Desirable Qualifications**

- Papers presented / published at Conferences and / or in refereed journals,
- Proficiency in English, Good communication with ability to draft and edit reports and research proposals,
- National Eligibility Test (NET) in accordance with UGC Regulations or the CSIR, or a similar test accredited by the UGC, like SLET/SET.
- Teaching, Research, and/or professional experience from a reputed organization.

**Key Responsibilities**

- Conduct interdisciplinary research in relevant areas,
- Provide research, training and extension assistance to the University,
- Develop, plan, execute, monitor and report interdisciplinary research in collaboration with external agencies/institutions within India and abroad,
- Scientifically analyze, visualize and interpret research data and prepare reports,
- Prepare prediction model based on data science tools for better future decision,
- Shall be responsible for drafting research proposal and reports to internal and external stakeholders,
- Organize workshops, training, conferences and seminars for stakeholders in relevant areas.
- Perform any other duties as assigned or as required by the University authority or as to promote the overall academic excellence and the development of the University and perform any other work assigned from time to time.

**Note: Preference may be given to female candidate subject to performance in the Interview**



**Educational Qualifications & Experience for Dog K9 Trainer**

- Minimum 15 to 20 years of working experience as a Dog Instructor /Trainer including minimum 5 Yrs. experience in BSF or any similar organization in the similar role.
- Should have an experience of establishing and managing a full-fledged kennel (K9 Squad),
- Should be well acquainted with canine training and the behavior and management of dogs.
- Should be able to train the handlers about the handling and working of K9 squad.
- Should have experience of dog breeding process.
- Should have extensive knowledge of behavior modification techniques for dogs.
- Should have knowledge about proper nutrition diet and exercise for dogs.

**Other Desirable Qualifications**

- The K9 trainer cum Instructor will be an expert who had trained more than 50 dogs in Govt. or Private sectors.
- Should have good experience of training of over 20 dog trainers / handlers.
- Should have experience of setting up K9 infrastructure and its maintenance.

**Key Responsibilities**

- He / She will be responsible for extensive training program for Dogs on their various skills and ensuring that the K9 Squad meet performance standards.
- He / She will ensure that no dogs are ill-treated or over worked and are always well looked after during the training period and inculcate such ethos in all trainees and in the K9 squad.
- He / She will be responsible for managing K9 squad and its infrastructure.
- He / She will be responsible for overall supervision / inspection / monitoring of the dog handlers, dogs and kennel infrastructure.
- He / She will supervise overall feeding, welfare and management of K9 squad
- He / She will follow the vaccination of deworming regimes for the dogs and maintaining the record.
- He / She will maintain breeding history of K9 and records.
- He / She will organize daily physical trainings for dog handlers and dogs and maintaining the records.
- He / She will organize daily morning / evening games for dogs and handlers.
- He / She will maintain register / duty book of the handlers and dogs.
- He / She will prepare monthly and miscellaneous reports.
- He / She will make suggestions / observations of performance of K9 Squad.
- He / She will inculcate love, respect and recognition for the dogs amongst all.
- He / She will ensure safety and security of K9 squad from injuries and environmental hazards.
- He / She will be responsible for grooming of dogs and teaching commands as per requirements.
- He / She will be responsible for managed breeding programs while factoring dog's health and age.

## How to Apply

1. Online Candidate send your duly filled candidate form along with your updated resume to [sispaoffice@rru.ac.in](mailto:sispaoffice@rru.ac.in) as per last date mentioned.
2. Please use the subject line RRU/SISPA/2022/04, name of the post you applying for or else your application will not be considered.
3. Having fulfilled the above-mentioned qualification and experience doesn't entitle a candidate to be called for interview.
4. Only shortlisted candidates will be called for interview. Shortlisted candidates will be sent an email.
5. Incomplete application in any respect will not be entertained.
6. The School of Internal Security and Police Administration reserves the right to consider and to fill or not to fill position in any of the above/ or any other specialization.
7. All qualifications must be from UGC recognized University/ Deemed University or AICTE approved autonomous Institutions (Whether applicable) or from a reputed institute/University abroad.

## General Instructions

1. The prescribed qualifications and/or experience are bare minimum, and the mere fact that a candidate possesses the same shall not entitle him/her for interview. The Rashtriya Raksha University shall have the right to restrict the number of candidates to be interviewed to a reasonable level based on better or higher qualifications and experience than the minimum prescribed.
2. The contractual appointment shall end on the stipulated date of expiry of contract in appointment letter. Selected candidates shall have no right to renewal, extension or conversion into permanent employment.
3. The University retains the discretion not to make any appointment to this vacancy, to make an appointment at a revised remuneration, or to make an appointment with a modified job description and to fix revised qualification, experience, remuneration and requirements.
4. Canvassing or influencing in any form on behalf of any candidate will result in immediate disqualification. Rashtriya Raksha University reserves the right to take appropriate action against such candidate.
5. All the candidates are expected to download the form from university website, duly fill and bring along with them the “Brief Profile Form” for the interview. The Form should be neatly and legibly filled or typed preferably in at least 12 Garamond font size.
6. Read carefully the qualification & experience for the requirements of the relevant discipline and apply only if you have requisite qualifications and experience.
7. The Rashtriya Raksha University shall have the right to:
  - a. Relax any of the qualifications/experience at its discretion;
  - b. Draw/ reserve panel(s) against the possible vacancies in the near future;
10. Experience and qualification will be reckoned as on the date of interview.
11. No TA / DA shall be paid to the candidates for attending the interview.
12. In case of any inadvertent mistake in the process of selection, which may come to notice at any stage even after the issue of appointment letter, the Rashtriya Raksha University reserves the right to modify / withdraw / cancel any communication or offer, made to the candidates at any stage.
13. In case of any dispute / ambiguity that may occur in the process of selection, the decision of the Rashtriya Raksha University shall be final and binding.
14. No correspondence will be entertained from candidates regarding postal delays, conduct and result of interview and reasons for not being called for interview.
15. Candidate has to stay at Rashtriya Raksha University, Lavad Campus, if required.
16. The appointment shall be governed by the rules, regulations and/or decision of the Rashtriya Raksha University. Depending upon the experience of the candidate, needs and interest of the

University, the University may offer appropriate monthly fixed remunerations.

17. Reporting time for walk in Interview is mentioned in the aforementioned table. No candidate shall be considered after given reporting time.

18. The candidates are required to bring three copies of their resume with photograph, affixed on all copies, original and one set of photocopy of their Academic certificates, Experience certificate and other documents.

19. Qualified female, reserved category, minority candidates are strongly encouraged.

20. COVID-19 Guidelines to be followed during the walk-in-interview as per Annexure-I. Candidate has to submit the Corona self-declaration form to security personnel before entering in to the premises of the University as per Annexure-II.

21. Candidate has to download the brief profile of the candidate for teaching or non-teaching staff for walk-in-interview from the RRU website. Fill the form for the same and produce at the time of document verification with all necessary documents with true copy.

22. Address: Rashtriya Raksha University, Lavad, Dahegam, Gandhinagar-382305, Gujarat, India.

23. If you have any query/questions/information, please write only on [sispaoffice@rru.ac.in](mailto:sispaoffice@rru.ac.in).

24. The University retains the clarification to offset the experience with education qualification and VICE-VERSA.

**Schedule of Walk-In/Online Interview RRU/SISPA/2022/04**  
**Rashtriya Raksha University**  
**At & Post: Lavad, Tal: Dahegam, Dist.: Gandhinagar – 382305,**  
**Gujarat, India**  
**School of Internal Security and Police Administration (SISPA)**

<b>Sr. No</b>	<b>Name of the Post</b>	<b>Date of Interview</b>	<b>Reporting Time of Walk-In-Interview</b>	<b>Last Date to Apply</b>
1.	Assistant Professor (Police Administration)	28-12-2022	11:00 AM	25-12-2022
2.	Subject Matter Specialist	28-12-2022	11:00 AM	25-12-2022
3.	Teaching cum Research Associate	23-12-2022	11:00 AM	20-12-2022
4.	Training and Field Officer	23-12-2022	11:00 AM	20-12-2022
5.	Research Officer	15-12-2022	11:00 AM	--
6.	Junior Research cum Administrative Office	29-12-2022	11:00 AM	26-12-2022
7.	Dog K9 Trainer	15-12-2022	11:00 AM	--

## **Annexure-I**

### **COVID-19 Guidelines to be followed during the walk-in-interview**

1. Candidate will not be allowed for **walk-in-interview**, if he/she has any COVID like symptoms. He/ she have to submit the attached declaration from before entering in the premises.
2. Face-mask is compulsory & installed Arogya setu APP in his/her mobile throughout the process of **walk-in-interview**
3. Any Luggage will not be allowed within the premises during **walk-in-interview**. It should be kept outside the premises.
4. Accompanying person(s) will not be allowed within the premises during the entire **walk-in interview**.
5. All the Candidates must have to follow the guidelines of GoG & GoI for social distancing & other pertaining to COVID-19 which is published from time to time by Government.

## Annexure-II

### CORONA VIRUS SELF DECLARATION FORM

For the health and safety of our community, declaration of illness is required. Be sure that the information you'll give is accurate and complete. Please get immediate medical attention if you have any of the COVID-19 signs.

1. Name:

2. Mobile number:

3. Appearing in the walk-in interview for which position:

4. Date & Time of walk-in interview:

5. Have You Travelled abroad in 2021? Yes\_\_\_\_\_ No\_\_\_\_\_. (If Yes, then answer question 5 and 6.)

6. Name of Area Visited:

7. Dates of Travel:

8. Have you been in contact with people being infected, suspected or diagnosed with COVID-19?

Yes\_\_\_\_\_ No\_\_\_\_\_. If answer is Yes, then answer question 8

9. Your relationship with the people and your last contact date with them.

10. Please state whether you've experienced / are experiencing the following symptoms

Sr. No.	Symptoms	Yes	No
a.	Fever		
b.	Cough		
c.	Shortness of Breath		
d.	Persistent pain in the chest		

I undersigned, hereby declare that all information given above are true to best of my knowledge and I currently do not live-in containment zone as per notified by Government.

**Date:**

**Name & Signature of Candidate**