

DEPARTMENT OF COMMUNITY MEDICINE & SCHOOL OF
PUBLIC HEALTH, PGIMER, CHANDIGARH

Vacancy Notice

Applications are invited for the post of **Technical Officer – RCTC and Endgame Resource Hub** under the project entitled “**Advancing tobacco control at national and sub-national level in India through Capacity building, MPOWER implementation, and support to National Tobacco Control Programme (NTCP)**” supported by International Union Against Tuberculosis and Lung Disease (The UNION).

Location: PGIMER, Chandigarh

Project Objective:

The objective of the current project is to strengthen policy and institutional framework of National Tobacco Control Program in four states of India namely Odisha, Telangana, Meghalaya and Puducherry through Capacity building, MPOWER implementation and monitoring, enactment of FCTC Article 5.3 policy and provide support to National Tobacco Control Programme (NTCP); effective implementation of tobacco control policies under tobacco control legislation named Cigarette and Other Tobacco Products Act (COTPA).

Job Responsibilities and Duties:

- To assist in conducting **operational research** aligned with project objectives and activities. To develop research protocols out of the activities under the project and oversee activities related to required ethical approvals
- Write and edit new content (articles, blogs, case studies) for the **Resource Centre for Tobacco Control (RCTC)** on the basis of existing peer reviewed literature & opinion of subject experts. Also, provide integrated communication plan for increasing visibility of web portal and dissemination to various stakeholders. Also ensure proper implementation of plans related to RCTC.
- Conduct, coordinate and liaison with experts for **online courses** (Basic Course on Tobacco Control and Advanced Course on Tobacco Control).
- To conduct review of global policies and approaches towards Tobacco endgame. Also, develop and collate material for **online resource hub to facilitate endgame movement** across states of India
- To assist in **workshops, webinars and consultations** being held under the project.
- To supervise the staff under the project related to conduction of above-said activities.
- To identify **opportunities for initiation of new projects**.
- To provide weekly progress update to the PI.
- To undertake any other tasks and responsibilities assigned by the Project director.

Expected Knowledge and Skills:

- Proficient in liaisoning and coordination with diverse stakeholders.
- Research expertise in framing research proposals and applying quantitative and qualitative methodology to document the outcomes along with manuscript writing skills.
- Good communication skills, both written and verbal. Also command over local language is required.
- Capable of carrying out review of literature and writing reports.
- Capable of monitoring and supervision of research projects.
- Interpersonal and management skills with ability to work in a deadline- driven environment.
- Possess team working capability and leadership qualities.
- Good command over MS Office/ Internet including basic IT skills.

Essential educational qualifications and skill requirements:

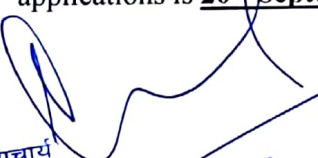
- PhD with minimum 4 year of relevant work experience or MPH/MSW with minimum 7 years of relevant work experience.
- Minimum 3 publication ⁱⁿ of peers reviewed indexed journal.

Remuneration:

Remuneration for respective position is INR. 60000/- to 65,000/- CTC based on previously experiences and last drawn salary (depends upon candidate's experience and capabilities), with an additional reimbursement towards mobile allowances.

How to apply:

Interested candidates should submit your CV at sphpc.tobacco@gmail.com. Last date for submitting applications is **20th September 2022**. Please note that only short-listed candidates will be contacted.


प्राचार्य
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