

NATIONAL INSTITUTE OF MENTAL HEALTH AND NEURO SCIENCES (INSTITUTE OF NATIONAL IMPORTANCE) BENGALURU – 560 029

NIMH-PROJ/WT-DBT/GV/NOTI/2022-2023

17th December, 2022

NOTIFICATION

Applications are invited from the eligible candidates for filling up the following posts on a contract basis under the DBT Wellcome Trust India Alliance entitled “Clinical Research Centre for Neuromodulation in Psychiatry” (Principal Investigators: Dr. G. Venkatasubramanian, Dr. Jagadisha Thirthalli & Dr. Urvakhsh Meherwan Mehta, Department of Psychiatry, NIMHANS)

S.No.	1
Name of the Post	Manager + Digital (Technical Officer)
Number of Post	1 (One)
Essential Qualification for Eligibility	<ul style="list-style-type: none"> ● Master’s degree (Commerce/Computer Application) from a recognised institute/university ● Minimum 3 years of administrative experience (clerical/equivalent position) in clinical, academic & research institute. ● Minimum 3 years of experience in managing clinical or research finances: purchase/indents, advance and bill settlement in paper as well as digital modes. ● Minimum 3 years of experience in technical assistance in hospital and patient care-related work. ● Experience in data storage in cloud platform and remote servers, e.g using SQL databases
Upper Age Limit	35 years
Salary	30,000 INR per month (Consolidated) +3% annual increment
Duration of the post	Initial appointment will be made for a period of six months which will be extendable depending upon the performance of the candidate till 2 years & 9 months (OR) till the end of the project whichever is earlier

S.No.	2
Name of the Post	Project Associate I
Number of Posts	1 (One)*
Essential Qualification for Eligibility	Masters in Social Work from a recognised institute/university
Desirable	Experience in psychiatric social work Experience in working in any medical/health-care/social work related funded research project (eg ICMR/DBT/DST funded study)
Upper Age Limit	35 years
Salary	(a) 31,000 INR + HRA (for candidates qualified in National eligibility tests/equivalent) (b) 25,000 INR + HRA for others who do not fall under (a) above. [as per the OM SR/S9/Z-05/2019 dated 10 th July 2020]
Duration of the post	Initial appointment will be made for a period of 6 months, which will be extendable depending upon the performance of the candidate every 6 months till 2 years & 9 months OR till the end of the project whichever is earlier

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S.No	3
Name of the Post	Project Associate I
Number of Post	1 (One)*
Essential Qualification for Eligibility	Post Graduate degree in Biotechnology/ Genetics/ Biochemistry with good academic background
Desirable	Prior research experience in genetic, epigenetic and biochemical and clinical neurophysiological studies
Job description	The job profile involves blood sampling, genetic assays, clinical neurophysiological assessments among others.
Upper Age Limit	35 years
Salary	(c) 31,000 INR + HRA (for candidates qualified in National eligibility tests/equivalent) (d) 25,000 INR + HRA for others who do not fall under (a) above. [as per the OM SR/S9/Z-05/2019 dated 10 th July 2020]
Duration of the post	Initial appointment will be made for a period of 6 months, which will be extendable depending upon the performance of the candidate every 6 months till 2 years & 9 months OR till the end of the project whichever is earlier

S.No	4
Name of the Post	Project Associate I
Number of Post	1 (One)*
Essential Qualification for Eligibility	<p>1. <u>Educational qualification:</u></p> <ul style="list-style-type: none"> ● Master of Technology (MTech) in Engineering / Technology from a recognized institute/university <p>or</p> <ul style="list-style-type: none"> ● Master of Science in Cognitive Science <p>AND</p> <p>2. <u>Research Experience in at least one of the following three areas:</u></p> <ul style="list-style-type: none"> A. Experience in brain imaging / EEG / HRV data analysis B. Experience in non-invasive brain stimulation. C. Experience in medical research/research related to neuropsychiatric disorders/human subjects.
Job Description	The job profile involves clinical and neurophysiological assessments, neuroimaging/neurophysiological data management and analysis among others.
Upper Age Limit	35 years
Salary	(a) 31,000 INR + HRA (for candidates qualified in National eligibility tests/equivalent) (b) 25,000 INR + HRA for others who do not fall under (a) above. [as per the OM SR/S9/Z-05/2019 dated 10 th July 2020]
Duration of the post	Initial appointment will be made for a period of 6 months, which will be extendable depending upon the performance of the candidate every 6 months till 2 years & 9 months OR till the end of the project whichever is earlier

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* Number of positions may vary.

Eligible candidates fulfilling the criteria must apply by mandatorily sending following documents as a single PDF in the same order:

1. Application letter (It should mention the **Notification No., S.No. & Name of the applied Post & Date**)
 2. Checklist (Strictly in the attached format)
 3. Resume (Strictly in the attached format: mandatory to include **e-mail ID, Contact Number, Postal Address & Two Referees**)
 4. Copy of certificate of the Age Proof
 5. Copies of certificates of Essential Academic Qualification(s)
 6. Copies of certificates of Experience(s)
- (Experience wherever applicable for “Essential qualification for eligibility” should be supported by a **Letter of Recommendation from the supervisor** of the department/section in which the candidate has work experience or **relevant publications** in peer-reviewed journals)
7. Document(s) to support other desirable qualifications

All the above documents should be mandatorily sent as a single pdf document by email to neuromodulation.crc@gmail.com. The applicant should complete this online form as well <https://forms.gle/xtPZ6LDXahASR1MX8>

Applications not following the above format and not having the above-mentioned documents will not be considered.

The last date for receipt of applications along with the relevant documents is 14 days from the date of notification.

- No applications shall be entertained if it is incomplete/ received after the last date prescribed.
- The institute will not take responsibility for postal delay or e-mail failure (if any)
- In case if it is felt necessary, the Institute may not fill up any or all of the above posts and if so, no separate intimation will be given to the candidates.
- The Candidates will be short-listed for interview on the basis of the evaluation of the submitted documents
- No separate intimation will be given to the ineligible candidates.
- The Candidates will be selected as per NIMHANS guidelines.

Sd/-
REGISTRAR

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Checklist

(Please fill the application summary form alongside: <https://forms.gle/dxkKZmKp2SZ1uaQV6>)

Name of the Candidate:

Notification Number:

S.No of the post applied:

Name of the Post applied:

Sl. No	Item	Yes/No ("Yes" only if relevant document is attached)	Attachment Serial No.
1.	Application Letter		
2.	Checklist		
3.	Resume		
4.	Age Proof		
5.	Essential qualification(s)	a.	
		b.	
		c.	
		d.	
		e.	
		f.	
6.	Desirable qualification(s)	a.	
		b.	
7.	Any other relevant document	a.	

I hereby declare that the I have all the requisite qualifications as mentioned in the notification. I have attached the requisite documents in the prescribed order. I declare that all the information provided in the application are correct and attached documents are the unaltered true copies of the original documents.

Signature of Candidate
(with Full name and date)

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Format for Resume

1. Name of the candidate :
2. Present address :
3. Permanent address :
4. Email :
5. Telephone number(s) :
6. Age :
7. Date of Birth :
8. Academic qualifications :

Name of examination/ degree	University/ Institution	Subject	Month & Year of completion

9. Experience (previous appointments held with date and duration):

Post held	Period		Total period	Organization/ Institute
	From	To		

10. Names and contact details of two Referees:
- a.
 - b.
11. Any other relevant information(s):