

District Health and Family Welfare Society  
O/o Civil Surgeon, A- Block, 5<sup>th</sup> Floor  
Sector-6, Panchkula  
Ph. No. 0172-2573907

### WALK-IN-RECRUITMENT

Eligible candidates are invited to appear for **Walk-in-Recruitment** for the following Contractual posts under National Health Mission, Haryana. Posts are purely on contract basis initially upto 31<sup>st</sup> March 2023 (extendable, subject to further Administrative approval and performance). The candidates shall ensure that they fulfill all the eligibility criteria required for the post as on the closing date of advertisement. **Registration shall be done strictly between 10:00 AM to 11:00 AM in Civil Surgeon Office, A Block 5<sup>th</sup> Floor, District Civil Hospital, Sector-06, Panchkula as per schedule Date mentioned below.** Application form can be downloaded from NHM Haryana web site i.e. nhmharyana.gov.in

#### Details of the posts:-

Sr. No.	Name of the Post/ Category	No of post & Place of Posting	Essential Qualification	Age Limit	Consolidated Remuneration (per month)	Dates for Walk-In-Recruitment
1.	Account Assistant General	01 for PHC Surajpur, Urban Polyclinic Pinjore and CHC Nanakpur	(i) B.Com with at least 55% marks. Knowledge of Tally ERP.9 Software (Certificate for the same is required) (ii) One year post qualification experience related to accounts. (iii) Hindi/Sanskrit upto Matric.	18- 42 Years	Rs.12,500/-	22.12.2022
2.	AMO, (AYUSH) Female (RBSK) SC	01 for Mobile Health Team Barwala	1. Educational Qualification for AMO (i) A degree in Ayurveda System of Medicines from any university/ Institution recognized by the Government. (ii) Registered with Board of Ayurveda and Unani System of medicine in Haryana (iii) Hindi/Sanskrit upto Matric. <b>Educational Qualification for UMO</b> (i) A degree in Unani/ Tibbia from any	18- 42 Years	Rs.18,750/-	23.12.2022

		<p>university/Institution recognized by the Government.</p> <p>(ii) Registered with Board of Ayurveda and Unani System of medicine in Haryana</p> <p>(iii) Hindi/Sanskrit upto Matric.</p> <p><b>Essential Qualification for HMO</b></p> <p>(i) A degree in Homeopathy from the institute mentioned in second &amp; third schedule of Homoeopathy Central Council Act 1973.</p> <p>(ii) Registered with State /Central Council of Homoeopathy System of Medicine Haryana Panchkula.</p> <p>(iii) Hindi/Sanskrit upto Matric.</p> <p><b>Essential Qualifications for Yoga</b></p> <p>(i) A degree in BNYS from any university/Institution established by law and recognized by Government.</p> <p>(ii) Registered with Board of Ayurveda and Unani System of medicine in Haryana.</p> <p>(iii) Hindi/Sanskrit upto Matric.</p> <p><b>Essential Qualifications for Siddha</b></p> <p>(i) B.S.M.S Siddha Medicine and Surgery from any university/Institution established by law and recognized by Government.</p> <p>(ii) Registered by Central council of Indian Medicine (CCIM)</p> <p>(iii) Minimum 2 years of post -qualification work experience.</p> <p>(iv) Hindi/Sanskrit upto Matric.</p>		
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3.	Consultant District Urban Health (NUHM)  General	01 for O/o Civil Surgeon, Panchkula	(i) MPH/MBA (Health & Hospital Admin.) (ii) Hindi/Sanskrit upto Matric level <b>DESIRABLE:</b> (i) Computer proficiency with familiarity of Data management and commonly used packages like MS word, Power Point and Excel etc.	18- 42 Years	Rs.-16,090/-	27.12.2022
4.	DEIC Manager (RBSK)  General	01 for District Civil Hospital, Sector-06 Panchkula	(i) MPH/ MBA (Health)/ MDRA/ MHA (ii) Hindi/Sanskrit up to Matric. (iii) Minimum 2 years of working experience (iv) Preference will be given to the candidate with experience in public health programme/project/ health project	18- 42 Years	Rs.16,090/-	27.12.2022
5.	Field officers cum counsellors (Haemoglobin opathies)  General	01 for O/o Civil Surgeon, Panchkula	(i) MSW or MA (Psychology, Sociology) from a recognized institutions with two years experience in health sector and 6 months certificate course in Computers. (ii) Hindi /Sanskrit up to Matric.	18- 42 Years	Rs.9840/-	28.12.2022
6.	Counsellor (NRC)  General	01 for District Civil Hospital, Sector-06 Panchkula	(i) Masters degree in Food and Nutrition/Public Health Nutrition with one year experience OR Post Graduate Diploma in Dietetics / Public Health Nutrition with two years experience. (ii) Excellent Interpersonal Communication Skills. (iii) Appreciation of, and	18- 42 Years	Rs.9840/-	28.12.2022

			<p>sensitivity to local cultural issues related to IYCF activities and Nutrition.</p> <p>(iv) Fluency in Hindi, English &amp; other local languages.</p> <p>(v) Basic knowledge of Excel, Word &amp; PowerPoint.</p> <p>(vi) Hindi /Sanskrit up to Matric.</p>			
7.	Optometrist (RBSK) General	01 for District Civil Hospital, Sector-06 Panchkula	<p>(i) Degree or Diploma in optometry course from a recognized institution.</p> <p>(ii) Two years post qualification experience in related filed.</p> <p>(iii) Hindi /Sanskrit up to Matric.</p>	18- 42 Years	Rs.9840/-	03.01.2023
8.	Administrative Assistant (HSHRC) General	01 for O/o Civil Surgeon, Panchkula	<p>(i) Recognized Graduate Degree with fluency in MS Office package with one year experience of managing office and providing support to Health Programme/ NHM. Knowledge of Accountancy would be an added advantage.</p> <p>(ii) Candidates having drafting skills would be preferred.</p> <p>(iii) Hindi /Sanskrit up to Matric</p>	18- 42 Years	Rs.12,500/-	05.01.2023

**Important Instructions for candidates:-**

1. NHM Selection criteria issued vide memo no.NHM/Admn/HRC-1/2021-22/7591-7620 dated 20.09.2021 as available on NHM Website; shall be followed for recruitment.
2. Written test will be conducted for screening of the candidates. Written test/Screening test/proficiency test is a test to check IQ, General knowledge and information of the candidate about concerned subject. Minimum 40% marks are mandatory to qualify the written examination & Computer Skill Test each. The candidate who will qualify the written test will only be eligible for Computer Skill Test.
3. The candidates are required to bring their complete original documents, one set of attested/self attested documents of Qualification as per schedule date for Document verification like-

- I. Valid Document as a proof for Date of Birth (10<sup>th</sup> certificate/ Birth certificate).
  - II. Degree Certificate of requisite qualification
  - III. Additional Qualification Certificate such as higher degree in the same discipline
  - IV. Mark sheet of each year/Semester
  - V. Relevant Post Qualification Experience Certificate (any State Govt./Semi Govt./UT/any Govt. Board/Corporation)
  - VI. Two latest passport size colored photographs
  - VII. Candidate claiming reservation should submit the copy of latest caste certificate issued by the competent authority. Post of reserve category will be filled up as per Haryana Govt. Reservation policy.
4. Candidates are directed to bring and produce **any of the three** original documents mentioned below as proof of address. Self attested/ attested copies of the same shall also be attached with application form.
- I. Passport
  - II. Election ID Card
  - III. Ration card with Address
  - IV. Bank passbook or Post office Passbook
  - V. Domicile Certificate with address and the photo issued by State Govt.
  - VI. Parivar Pehchan Patra
  - VII. Latest Electricity Bill
5. Candidates applying for a post must ensure that they fulfill all the eligibility conditions as on the previous day of interview.
6. Candidates are instructed to visit the official website of NHM i.e. [www.nhmharyana.gov.in](http://www.nhmharyana.gov.in) regularly for further updation, Corrigendum and notices; as no separate communication will be sent for this.

**General Instructions:**

1. No TA/DA shall be paid for appearing in the Interview.
2. Number of posts can be increased or decreased.
3. Candidates are also instructed to follow the COVID-19 protocol issued by Govt. of India time to time.
4. Civil Surgeon can assign duty at any other place besides place of posting within the district in public interest.
5. The selection is subject to the candidates proving their medical fitness and verification of their character and antecedents.
6. Documents verification of shortlisted candidates will be done by this office and if any candidate is found with false documents at the time of appointment or later stage, his/her appointment/recruitment will be cancelled/terminated immediately and suitable action shall be taken against as per rules/laws.

**This office reserves the right to cancel the whole recruitment process at any time at any stage without assigning the reason to candidate.**

District Health and Family Welfare Society,  
Panchkula *mkumar*  
*14/12/22*