

Project Manager

MyGov is the citizen engagement platform of Government of India. It is an Independent Business Division under Digital India Corporation, a Section 8 company under Ministry of Electronics & Information Technology. Details about MyGov can be seen at <https://MyGov.in>.

MyGov is looking for Project Managers to join our team and should have in-dept knowledge in designing, developing and deploying communication portals. Experience with portals providing citizen-centric digital services would be an advantage.

Ultimately, you'll be required to designing campaigns around key public policy initiatives that can be used across MyGov platforms, with a special focus on those that would appeal to citizens, and will help drive citizen engagement.

You will be under probation for the first 3 months from the date of joining. It is not mandatory for MyGov to absorb you or offer you regular contract after the completion of the probation period. The period of probation can be reduced or increased by MyGov and shall be solely based upon your performance.

After successful completion of initial contract period, regular contract will be given.

Please review the positions listed below and apply in the form given in this notification. MyGov is hiring experienced professionals for the Project Manager. Interested candidates may apply in this form.

Project Manager

Designation: Project Manager

Position: 1

Qualifications & Experience

Education: Engineering in any discipline/BCA/MCA. A Post-graduate degree in Business Management/Public Policy/Public Administration//Information Sciences would be a distinct advantage.

Experience: 03-06 years' experience in technical support/project management/ network management/ software architecture.

Roles and Responsibilities:

- Ability to handle teams across several Government departments/ministries and guide them in their tasks and priorities;
- A successful PM would be knowledgeable about designing, developing and deploying communication portals. Experience with portals providing citizen-centric digital services would be an advantage.
- An understanding of social media and its impact on modern communication is necessary. Effective communication skills, verbal and written, are essential for this role;
- Competence in designing electronic mailer and SMS services for mass dissemination is necessary to manage the Project. Knowledge of creating electronic forms and forums to capture voices of citizens is a requisite.
- Must demonstrate strategic thinking and the difference it has made in assignments held so far;
- Creativity and innovative thinking would be prized assets in this role. A candidate has greater chances of success if they can bring personal examples to the table.
- Excellent team handling, mentoring and coaching ability; should have the ability to create onboarding, Capacity Building communication documents and take teams through an induction program;
- Highly evolved inter-personal skills, a relationship-builder, who is persuasive; should be able to supervise a team of technical professionals;
- Should be able to integrate analytics, social media, OTT and other networks to leverage the Sampark project well.
- Experience and knowledge of e-governance and e-governance projects will be required in this position.

Additional role requirements:

- Should be in the mid-level in current assignment and must have spent the last two years dealing with top management;
- Should have handled teams in direct reporting relationship;
- Regularly published articles/posts in the media would be considered a positive for this role
- Should have experience in managing multiple stake-holders / government clients
- Experience in Open Source technologies, especially PHP and Java Framework is required.
- The incumbent is also expected to be proficient in Data Safety and Security Processes, especially the requirements of IS/ISO/IEC 27001 on 'Information Technology – Information Security Management System'.