

Date: 20<sup>th</sup> Feb, 2023

**NOTIFICATION**

**Subject: Engagement for the post of Semi-Professional Assistant on contractual basis.**

Library and Documentation Division, NCERT request 2 (Two) Semi-Professional Assistant on contractual basis. The Terms and Conditions and Educational Qualification, Experience etc., for the post of Semi-Professional Assistant is as follows:

1	<b>Semi-Professional Assistant</b>	<b>Two(02)</b>
2	<b>Educational Qualification</b>	<b>Essential:</b> <ul style="list-style-type: none"><li>B.LibSc/BLISc./Graduation with Library Science/Information Science as one of the subject with 50% marks.</li></ul> <b>Desirable:</b> <ul style="list-style-type: none"><li>2 years experience in the field of library &amp; information science.</li><li>Knowledge of library software.</li></ul>
3	<b>Age Limit</b>	Not exceeding 27 years (relaxation of age as per govt. rules for SC/ST/OBC/Ex. Service man/PH.etc.)
4	<b>Remuneration</b>	Rs. 33,000/- per month.
5	<b>Tenure</b>	One year or till the date of regular incumbent reports to duty, whichever is earlier.

**Date of Interview:** 13<sup>th</sup> March 2023 (In case the number of candidates are more, the interviews shall continue on 14<sup>th</sup> march 2023.

**Reporting Time:** 13<sup>th</sup> March 2023 from 09:30 AM to 11:00 AM. No candidature will be accepted for registration after this.

**Venue of Interview:** Office of the Head, Library and Documentation Division (LDD), GB Pant Block, NIE, NCERT, Sri Aurobindo Marg, New Delhi – 110 016.

Those candidates, who will fulfill above conditions, should come for the interview on the fixed date and report along with Bio-data with attested passport size photos & testimonials to the Section Officer, LDD, GB Pant.

\*The address for communication, mobile Number and email Ids may please be mentioned in Bio-data.

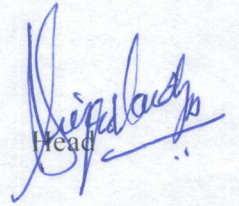


4538/aict  
21-2-23

M. Upadhyay  
Dr. Rajan  
21-2-2023  
H/DICY  
22/2/23  
20/2/2023  
DS/LO, CIET  
(P.T.O)

**Note:**

1. It is the responsibility of the candidates to ensure that they fulfill all the essential eligibility conditions in terms of educational qualification, age and experience etc.
2. Candidates should bring their original certificates and relevant experience certificate, if any, to produce at the time of screening/Interview. Candidates are also required to submit a copy of all documents.
3. The Candidates already employed should bring no objection certificate from their present employer.
4. No TA/DA will be paid for attending the interview. Local and outstation candidates are requested to make their own arrangements for stay and NCERT shall not make any stay arrangements, whatsoever.
5. The Contract engagement will not confer any claim for regular employment in NCERT.
6. On Selection, candidates will be required to follow all GOI rules and regulations in force.
7. The selected candidate will be required to join immediately.



**Copy to**

1. PS to Director, NCERT
2. PS to Joint Director, NCERT
3. PS to Joint Director, CIET
4. PS to Secretary, NCERT
5. Head, DICT & TD with a request to get the advertisement/notification uploaded on the Council's website.
6. Head, DICT Division, CIET with the request to up-loading the same on NCERT Website.
7. Head, Department of Library & Information Science, University of Delhi, Delhi – 110007
8. Librarian, IGNOU, Maiden Garhi, New Delhi – 110068
9. Head, Department of Library & Information Science, JamiaMilliaIslamia, New Delhi – 110025
10. Librarian, JawarharLal Nehru University, New Delhi, Delhi – 110067
11. Librarian, Central Library, University of Delhi, Delhi – 110007
12. Librarian, HemwatiNandanBahuguna, Garhwal University, Dehradun Uttarakhand - 248001
13. All Heads of Departments/Divisions/cell, NCERT
14. Deputy Secretary, EIII section
15. Chief Accounts Officer
16. Senior Systems Analyst with a request to upload the notification on e-office dashboard
17. Notice Boards of NCERT
18. Guard File