



Indian Rubber Manufacturers Research Association

An Autonomous Body Under DPIIT, Ministry of Commerce & Industry, Govt. of India

Vacancy Notice

Advt. No. IRMRA/22-23/14 dated 11.01.2023

Indian Rubber Manufacturers Research Association, an Autonomous Institute under Dept. for Promotion of Industry & Internal Trade (DPIIT), Ministry of Commerce & Industry, Govt of India, is a leading R&D institution established in 1958 to cater services to Rubber and Allied Industry. IRMRA is having its headquarters and Laboratory in Thane, Maharashtra and branch laboratories at Sri City, AP and SARPOL, Kolkata, WB. IRMRA is looking for dynamic young professionals for posts of laboratory assistant and Applications are invited for following posts for **South Centre (IRMRA, South- Central Express way, Sri City, Chittoor District, and Andhra Pradesh).**

Name of the post	Jr. Engineer/ Junior Technical Officer (on Contract for 03 Years)
No. of Post	02 Post.
Type of Position	On Contract for 03 years and can be extended subject to satisfactory performance review every six months.
Pay Scale	Pay scale (Level 3 as per 7 th CPC) with Initial Basic pay of 21,700 and applicable Allowances as per IRMRA Norms.
Qualification & Experience	<p><u>Essential:</u> Diploma in Mechanical Engineering with (NCTVT) from Recognized Govt Institute with minimum 05 Years of experience</p> <p style="text-align: center;">OR</p> <p>BE/B.Tech in Mechanical Engineering from Recognized Institute/University with minimum 02 years of experience.</p> <p>Minimum 60% marks or minimum cumulative CGPA of 7.0 out of 10 OR 3.5 out of 5.0 in the qualifying Diploma/Degree is essential.</p> <p><u>Desirable:</u></p> <ul style="list-style-type: none">• NSDC/RSDC Certified candidates will be given Preference/ Candidates who have successfully completed certificate/diploma course in Rubber Science Technology (like RMST course of IRMRA).• Good Computer skills including Presentation skills & Report writing skills etc. <p><u>Experience:</u></p> <ul style="list-style-type: none">• Candidates already working in NABL accredited Laboratory will be preferred. <p><u>Job Description</u></p> <ul style="list-style-type: none">• To carry out shift wise Testing of Tires as per National & International Standard• R&D activities as entrusted by IRMRA and other related jobs as entrusted from time to time by seniors.• To carry out all the maintenance related activities on regular basis including getting calibration done /AMC's etc.• New method development and validation• Maintaining all documents and records related to quality management and laboratory management system.• Sample preparation and performing testing as per the laid down procedure / test methods.• Carry out internal quality checks / intermediate checks as per the plan.

Head Office: Plot. No. 254/1B, Road No. 16V, Wagle Industrial Estate, Thane (West)- 400 604
Tele No. 022 6787 3200; Fax No. 022 6787 3225 Email: info@irmra.org; Web: www.irmra.org



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	<ul style="list-style-type: none">• Maintaining the environmental conditions as specified in the SOPs/ test standards.
Age Limit	Not more than 35 years
Place of Posting	IRMRA, South Centre - Central Express way, Sricity, Chittoor District, Andhra Pradesh)/ transferable to other laboratories of IRMRA.
Mode of Selection	Written Exam (Syllabus: Basic Engineering Science, Aptitude, unit conversion)

How to apply:

Candidates to send recent updated resume along with the following below mentioned documents:

- a. Date of Birth proof.
- b. Copy of Adhar card and Latest Addressed Proof.
- c. Soft/Scanned Copy of certificates / testimonials in respect of qualifications (all semesters / year wise mark sheets, degree and diploma certificates starting from graduation onwards. Copy of Caste certificate issued by competent authority.
- d. Soft/Scanned copy of Complete and proper experience certificates / documents issued by employer in support of experience details mentioned by the candidates in the application.
- e. Closing Date regarding receipt of applications: Within 30 days from the date of publication of this advertisement.
- f. Application received after closing date will not be entertained and will stand rejected. No communication shall be made / entertained regarding rejection of application.
- g. The application to be forwarded to director@irmra.org, hr@irmra.org, pb@irmra.org and info.south@irmra.org
- h. Physical copy / original documents are not required to be sent to IRMRA in connection with this recruitment process until directed to do so.

OTHER TERMS & CONDITIONS & GENERAL INSTRUCTIONS

- Candidates of Domicile of Andhra Pradesh will be preferred. Candidates should note that, if at any stage of recruitment, it is found that the candidates have submitted any false / fabricated information / documents, his / her candidature will be cancelled immediately and he / she will be liable for action as per law / rules.
- Valid email id & Mobile no. should be mentioned in the application and must remain active / valid until recruitment processes are completed. No change in the email id & mobile no. will be accepted once submitted. The candidate himself/herself shall be responsible for wrong or expired email id & mobile no.
- Submission of any false / incorrect / dubious information in application shall disqualify the candidate at any stage of selection processes (before or after).
- IRMRA reserves right to amend / modify vacancies notified and any provision of this advertisement in case of any errors and omissions / deviations or to cancel the advertisement and recruitment if the circumstances so warrant.
- **Statutory warning:** Selection process is free, fair and based on merit. Any attempt to influence the selection process detected at any stage is liable to lead to termination of the candidature and legal action will be initiated.
- Appointment of candidates is subject to them being declared medically fit, and is also subject to service terms of contracts.
- **Announcements:** All further announcements / details will only be published / provided on IRMRA's website www.irmra.org from time to time.

Director

Date: 11.01.2023