

**INDIAN INSTITUTE OF TECHNOLOGY ROORKEE
DEAN OF INTERNATIONAL RELATIONS**

ADVERTISEMENT TO FILL UP PROJECT POSITIONS*

Applications are invited from Indian nationals only for project positions as per the details given below for the research project under the **Principal investigator (Prof. P. Arumugam)**, Dean of International Relations, Indian Institute of Technology Roorkee.

1. **Title of Project** : **International Relations Promotional Account (IRPA-000-ADIR)**
2. **Advertisement No.** : **IRPA/2022/002**
3. **Sponsor of the project** : **IIT Roorkee**
4. **Duration** : **For initially ONE year with a possibility to renew the yearly contract based on the performance**
5. **Project position(s) and number:**

Project Position	No. of Positions	Minimum Qualification	Monthly Emoluments	Job Description
Research Associate (Technical)	01	M.Tech. / M.E. in any Branch of Engineering with at least 06 years of relevant experience. or B.Tech./ B.E. in any branch of engineering, M.C.A. with at least 08 years of relevant experience.	Rs. 30,000/- to 75,000/- +HRA	Database management of international students, exchange students, and international collaborators, Preparation of newsletters and digital documents, Online portal management, and website content preparation. Integration with third-party RESTful APIs, developing client-side web scripts using JavaScript, MVC Framework. Support to Software developers, documentation, testing, IT Support, and other IR office activities.

Necessary Skills:

**Research Associate (Technical): Proficiency in the computer-based data processing.
Very good communication skills in English (both written & oral).**

Note:

1. Job description given against the project position is indicative and not exclusive. Each project employee would be required to work in a team across all activities of the project. Candidates may be given preference with relevant experience to the job description mentioned in the above table.
2. A contractual project staff to be appointed against this advertisement, shall execute a contract agreement (on revenue stamp paper of Rs. 100.00) with P.I. at the time of joining with explicit provision that the contract may be terminated by either side, staff or P.I., giving one month's notice or one month's consolidated emoluments in lieu of the notice.
3. Candidates before applying for the position shall ensure that he/she is eligible for the post. The selection would be based on the screening of applications followed by interviews for the most suitable applicants.
4. Desiring aspirants may submit their applications along with the following documents to the office of the Principal Investigator through email or by speed post on or before the last date of application:
 - a) Cover letter in plain paper with a detailed CV (affixed to a passport-size photo) including degrees/certificates, and experience obtained in chronological order.
 - b) Details of work done and experience, especially relevant to the position applied for.

- c) Self-attested copies of testimonials such as academic and professional degree/certificates and experience certificates, appointment letters, publications, trainings, national identity (Aadhaar, Passport, Driving License, PAN, Voter ID etc.)
5. Application delivered after the last date due to any postal delay or technical adversities or any unavoidable reason will summarily be rejected and not to be entertained at any circumstances.
6. Candidate, who may be invited before screening committee meeting cum interview, shall bring all the original academic and professional testimonials along with appointment/offer letter(s) and experience certificate of the previous and/or present employer at the time of interview for the verification.
7. Preference will be given to SC/ST candidates on equal qualifications and experience.

Please note that no TA/DA is admissible for attending the interview.

The last date for the application to be submitted to the office of the Principal Investigator is August 18, 2022, by 05:00 P.M.

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P. Arumugam 16/8/22

The superscribed application to be sent in this address:

International Relations Office
(Beside Student's Club, Near Punjab National Bank)
Indian Institute of Technology, Roorkee
Roorkee, Uttarakhand
India – 247667
Tel: +91 1332 28 4871 / 4471
URL: www.ir.iitr.ac.in

Or Email: dean.ir@iitr.ac.in (Please mention Advt. No. and Project Position in the subject of the mail)

P. Arumugam 03/8/22

(P. ARUMUGAM)
Dean (International Relations)
Principal Investigator
International Relations Promotional Account

अधिष्ठाता (अंतराष्ट्रीय सम्बन्ध)
Dean (International Relations)
म. प्रौ. सं. रुड़की/I.I.T. Roorkee
रुड़की/Roorkee-247 667

1/1/22
03/08/2022

Dr. Phulian
03/08/2022

*To be uploaded on IIT Roorkee website and copy may be sent to appropriate addresses by PI for wider circulation.

APPROVED

Abhishek
8/8/22

डीन (सि.रि.सि.)/Dean SRIC
भा. प्रौ. सं. रुड़की/IIT Roorkee

AS
5/8/22