

Job Vacancy: Attendant

M/s Sai Ram Security & Placement Service is providing Manpower Services to Indian Institute of Technology Mandi w.e.f. 01.10.2022. Applications are invited from eligible and interested candidates for the following position:

Department	Dean-Students Office
Post & Category	Attendant (Laundry Service) & Unskilled
No. of Vacancies	04 (out of which atleast 02 Female Manpower)
Minimum Educational Qualification	12 th Pass with at least 55% marks from a recognized University/Institution.
Job Description	I. Maintain records of all students using the service. II. Maintain records of all financial transactions made by the students who are using the service. III. Liaison with hostel wardens/caretakers with regard to the laundry service.
Desirable	One year of relevant work experience.
Age	25 to 35 Years
Monthly Salary*	Gross ₹ 12,402/- with applicable EPF, ESIC

* Subject to revision as per Govt notification on Minimum wages from time to time.

Documents required: - (1) Latest Resume/Curriculum Vitae/Bio-Data (Pdf File Only)
(2) Identity & Address proof (Pdf File Only)
(3) Latest passport size photograph (Image File)

Interested and eligible candidate may apply for the post on the link given below:

Post	Application Link
Attendant (Laundry Service)	https://forms.gle/iN3KoKXmE2kVajkm7
Last Date of Application	07.12.2022 (upto 05:00 PM)

Candidates should ensure their eligibility for the above post and submit self-attested copies of educational certificates, experience certificates (if any), medical fitness certificate at the time of further selection process. The agency reserves rights to call only shortlisted candidates for further selection process. No TA/DA will be paid for attending the selection process.

General Terms & Conditions:

- I. The outsource employee shall be on the payroll of M/s. Sai Ram Security & Placement Services Ltd.
- II. The post is purely temporary.
- III. The selected candidate will have no right whatsoever to the permanent employment/regularization/contract absorption, etc.
- IV. The assignment can be terminated by either side without assigning any reason.
- V. After expiry of term, employment shall stand terminated automatically unless the same is extended in writing.
- VI. The employee shall strictly observe the Code of Conduct, Institute norms, Rules & Policies prescribed by our client IIT Mandi from time to time during the period of his/her deployment with principal employer.

NOTE: The aforesaid Terms & Conditions shall be supplementary and in addition to the terms of appointment order/contract, which shall be issued to the eligible candidate. Further, note that M/s. Sai Ram Security & Placement Services Ltd reserves the right to deny & cancel all the applications received and cancel the appointment/deployment without assigning any reason whatsoever.

-S/d-
Authorized Signatory