



No.IITI/Rect./CNT/2022/04

January 20, 2022

### **Rolling Advertisement for Medical Officer (MO) on contract**

IIT Indore, an Institute of National Importance, is one of the second generation IITs, established by Ministry of Education, Government of India. The campus is located in Khandwa Road, Simrol, Indore.

IIT Indore invites applications from Indian nationals having excellent academic record and relevant work experience for the following position on contract basis:

#### **Medical Officer (On Contract) - 02 Post** (01 for female and 01 for male)

**Qualification:** MBBS degree from a University recognized by IMC including completion of Compulsory Rotatory Residential Internship (CRRRI).

Registration for medical practice in Madhya Pradesh. Applicants not having registration in Madhya Pradesh shall be required to submit within the stipulated time.

**Experience:** 02 years of experience with MBBS degree.

**OR**

Post-Graduation with clinical experience.

**Salary Range:** The salary will be from ₹ 1,00,000/- to 1,20,000/- per month (consolidated) depending upon the profile of the candidate. Candidates having higher qualifications in the relevant field may be offered higher pay.

**Upper Age Limit:** 45 Years

**Duties:** The following are the broad duties of MO doctors:

1. Attend OPD, emergency and IPD patients.
2. Attend all casualty calls and emergency calls and work in shifts as per the requirement of Health Centre.
3. Visit patients as and when required.
4. Be familiar with all relevant procedures/protocols of the Health Centre.
5. Sign claims and reimbursement and other documents.
6. Certify and issue certificates as per requirement of the Health Centre.
7. Assist the Chief Medical Officer (CMO) in developing, maintaining, and augmenting patient and Health Care facilities at Institute Health Centre.
8. Maintain confidentiality, medical ethics, and standard operating procedures of treatment and cases with absolute integrity.
9. Duties as assigned by the Institute from time to time.

#### **General Instructions:**

1. Experience will be reckoned on the date of submission of the application.
2. Candidature of applicant shall be subject to verification of testimonials at a subsequent stage i.e., at the time of interview. In case candidate fails to submit the required supporting documents (as mentioned by them in their CV), his / her candidature shall not be considered for interview.
3. Only shortlisted candidates will be called for interview.
4. The appointment will be initially for one year on Contract. That will be renewed for further period based on the performance of the candidate and need of the Institute.
5. Selected candidates will be entitled for OPD facilities only at Institute Health Centre. He / She will also be entitled for Leave as per rules in vogue.

6. This is not a regular employment and does not entitle any claim or privileges or benefits of regular employment.
7. No interim correspondence will be entertained. Information about the shortlisted candidates and dates of interview will be informed through email.
8. Candidates will not be paid any amount towards their traveling /other expenses to appear in practical test/interactive session.
9. Decision of IIT Indore will be final and binding.
10. Any sort of canvassing or influencing the official related to the recruitment/selection process would result in immediate disqualification of the candidate.
11. The Institute reserves the right to increase/decrease the number of vacancies advertised and to cancel the advertised positions.
12. Institute may offer lower position in lower pay than advertised in case selection committee recommends.
13. This is a rolling advertisement, hence there is no last date for submitting the application. However, the applications received, in desired format only, will be processed periodically.
14. Candidates, who are fulfilling the above eligibility criteria, and are willing to apply for the post are requested to apply through email at [careers@iiti.ac.in](mailto:careers@iiti.ac.in) with the following details:
  - Filled in signed application in the prescribed format clearly mentioning the age, qualification, and experience details with a self-attested set of scanned copies of certificates.
  - List of 3 references with complete contact details.
15. In case the information furnished by the candidate in any part is found to be false or incomplete or is not found to be conformity with eligibility criteria mentioned in the advertisement, the candidature/engagement will be considered as revoked/terminated at any stage of recruitment process or after recruitment or joining without any reference given to the candidate.
16. At the time of appearing in the interview candidates must bring their original documents of age, qualification, and experience.

**Sd/-**  
**Registrar, IIT Indore**