



INDIAN INSTITUTE OF TECHNOLOGY BOMBAY POWAI, MUMBAI 400076.

Advertisement No.: IRCC/EXT251/2022

Job Title

Project Assistant

Job Reference Number

50365385

Application End Date

02.12.2022

Type of Employment

Proj. Staff Contract

No. of Position(s)

6

IITB Project Recruitment:

Project title: Support and Development of ERP System

About the project: Technical development, configuration, and user support for the IIT Bombay ERP (SAP) system.

Essential Qualifications & Experience:

Any Bachelor degree with a minimum of 55% marks or equivalent grade point average.

Required Experience:

Minimum relevant experience of 1 year after the qualifying degree.

Desirable experience:

Candidates must have excellent communication and organizational skills, especially in data management processes, to sort files and documents accurately and update information on the database. Excellent knowledge and hands on office and internet based applications eg. Google drive, meet, webex etc.

Job Profile:

To provide operational support for SAP modules, End user support, explaining the working of various processes in the SAP system, Keeping track and follow-up of open issues.

Pay Details:

Level PR-A2: Salary range from Rs.14400 to Rs 31200 + Rs.3125.00/- Out Of Campus Allowance (if applicable) p.m.

General information:

The position is temporary for a period of 1 year and tenable only for the duration of the project. The appointment is for time bound project and the candidate is required to work mainly for the successful completion of the project. The selection committee may offer lower or higher designation and lower or higher salary depending upon the experience and performance of the candidate in the interview.

Candidates will have to appear for a written test. Merely qualifying the written test does not guarantee to be called for further interview. It is the responsibility of the applicant to ensure that they meet all

minimum eligibility criteria before applying for the job. Final selection will be made through a combination of written test marks and interview performance.
Candidates called for interview will be required to attend at his/ her own expenses.
For any queries/clarification please contact: recruit@ircc.iitb.ac.in