



# INDIAN INSTITUTE OF TECHNOLOGY BOMBAY POWAI, MUMBAI 400076.

**Advertisement No.: IRCC/EXT042/2023**

## **Job Title**

Project Assistant

## **Job Reference Number**

50392001

## **Application End Date**

01.03.2023

## **Type of Employment**

Proj. Staff Contract

## **No. of Position(s)**

4

## **IITB Project Recruitment:**

Project title: Support and Development of ERP System

About the project: Technical development, configuration, and user support for the IIT Bombay ERP (SAP) system

## **Essential Qualifications & Experience:**

Any Bachelor degree with minimum experience of 1 year in SAP module(s) after the qualifying degree.

Desirable experience:

Candidates must have excellent communication and organizational skills, especially in data management processes, to sort files and documents accurately and update information on the database.

Excellent knowledge and hands on office and internet based applications eg. Google drive, meet, webex etc.

Operational knowledge in the standard SAP Transaction codes in SAP FI, MM, SRM, and HCM

## **Job Profile:**

To provide operational support for SAP modules, End user support, explaining the working of various processes in the SAP system, Keeping track and follow-up of open issues.

## **Pay Details:**

Level PR-A2: Salary range from Rs.14400 to Rs. 31200 + Rs.3125.00/- Out Of Campus Allowance (if applicable) p.m.

## **General information:**

The position is temporary for a period of 1 year and tenable only for the duration of the project. The appointment is for time bound project and the candidate is required to work mainly for the successful completion of the project. The selection committee may offer lower or higher designation and lower or higher salary depending upon the experience and performance of the candidate in the interview.

Candidates called for interview will be required to attend at his/ her own expenses.

For any queries/clarification please contact: [recruit@ircc.iitb.ac.in](mailto:recruit@ircc.iitb.ac.in)

