



# INDIAN INSTITUTE OF TECHNOLOGY BOMBAY POWAI, MUMBAI 400076.

**Advertisement No.: IRCC/EXT335/2022**

**Job Title**

Sr. Project Assistant

**Job Reference Number**

50377213

**Application End Date**

04.01.2023

**Type of Employment**

Proj. Staff Contract

**No. of Position(s)**

4

**IITB Project Recruitment:**

Project title: Setting up National Virtual Library of India (NVLI)

About the project: About the project National virtual library of India (NVLI), This project is an important part of the larger vision of putting information of the entire Indian cultural heritage in the digital web world. The main goal of this project is to create, collect, encode, and collate various digital artefacts related to Indian culture, in the form of a portal, and to allow relevant information access through web-based search.

**Essential Qualifications & Experience:**

MA or equivalent degree in Hindi / History

OR

BA or equivalent degree in Hindi / History with 2 years relevant experience.

- 1) Candidates should have expertise in translating work from English to Hindi and vice-versa.
- 2) Candidates should have experience of content writing in Hindi / English and proof reading content related to history and culture and editing expertise.

**Job Profile:**

The role includes translation, and review of the work of other translators, including correction of English to Hindi translations, editing and rewriting if needed, and proofreading before submission. The translation needs to be checked for both accuracy and fluency so that it sounds natural without any loss in meaning. The candidate is expected to deliver the required work within the set deadlines. This role will also be including managing freelance translators, assigning tasks and keeping track of translated content.

This position is for New Delhi Office for a project being managed by IIT Bombay on behalf of the Ministry of Culture, Government of India.

**Pay Details:**

Level PR-A3 : Salary range from Rs.25200 to Rs 50400 + Rs.5000.00/- Out Of Campus Allowance (if applicable) p.m.

***General information:***

The position is temporary for a period of 1 year and tenable only for the duration of the project. The appointment is for time bound project and the candidate is required to work mainly for the successful completion of the project. The selection committee may offer lower or higher designation and lower or higher salary depending upon the experience and performance of the candidate in the interview.

Candidates called for interview will be required to attend at his/ her own expenses.

For any queries/clarification please contact: [recruit@ircc.iitb.ac.in](mailto:recruit@ircc.iitb.ac.in)