



Indian Council of Medical Research

Department of Health Research
(Ministry of Health & Family Welfare)
V. Ramalingaswami Bhavan, Post Box No.4911,
Ansari Nagar, New Delhi-110029

Advt. No.: ICMR/eGov/MegaTB/2022

Dated: 21st September 2022

ICMR Headquarters intends to engage following Non-Institutional project human resource positions, purely on temporary contract basis for its short-term research projects, being undertaken at Division of Epidemiology and Communicable Diseases (ECD) (Unit-Tuberculosis, Leprosy and Tribal Health), ICMR Hqrs Office, New Delhi, through walk-in Interview on 7th October 2022 at ICMR-NIMS building for its short-term project, titled, "A Demonstration Project for Reduction of Tuberculosis in India- a multicentric study"

Required qualifications and other details are given below.

| Sr.No. | Project Human Resource Position | No. of Positions | Essential Qualification | consolidated emoluments (per month) | Max age limit |
|--------|---|------------------|--|---|---------------|
| 1 | Consultant Scientific (Project Coordinator) | One | <p><u>Essential Qualification:</u> MBBS with MD/MS/DNB with 1 year experience in research with publications OR MBBS with Diploma in Clinical Research with 2 years experience / Medical subjects after MBBS with 4 years' experience in Research with publications OR 1st Class M.Sc./M. Pharma in Medical Pharmacology/ Biotechnology/ Clinical Research/ Microbiology/ Biochemistry/ Life Sciences with Ph.D. in relevant subject with 4 years experience with publications in Clinical Studies.</p> <p><u>Desirable Qualification and Experience:</u> i) Experience in conducting nutritional studies, planning and executing/community studies, intervention studies in the field of Public Health. ii) Manage & Coordinate multi-centric field studies iii) Convene meetings and write minutes. Coordinate with sites and research Institutes in consultation with Project PI iv) Experience in manuscript writing v) Independently initiating and handling research projects in the related areas vi) Knowledge of computer applications /data management/Report writing, data mining, working on databases. vii) Experience in managing and maintaining databases for research projects. viii) Knowledge of GCP, ICH guidelines and regulatory requirements for clinical trial conduct. ix) Any other job assigned by the competent authority or PI of the Project.</p> | Rs 90,000/- (consolidated) with no other allowances | 55 years |

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|---|---|-----|--|---|----------|
| | | | <p><u>Nature of duties:</u></p> <ul style="list-style-type: none"> i) Participate in planning and execution of project field work and provide training to the site/centre (s). ii) Data management, organising meetings and minute writing. iii) Field supervision, planning and managing overall project implementation and reporting. iv) Handling project related documents and accounts. v) Conducting periodic meetings with the field investigators and ensure that the all processes are carried out precisely. vi) Periodic field visit to the allocated district (if required). The candidate may have to stay in the district for few days. | | |
| 2 | Consultant Scientific (Project Coordinator) | One | <p><u>Essential Qualification:</u></p> <p>Post Graduate Degree (Computer Sciences / IT or equivalent) from reputed organization and 5 years of experience in data management preferably in clinical research/clinical trials</p> <p>OR</p> <p>Post Graduate Degree (Computer Sciences / IT or equivalent) from reputed organization and Ph.D. in relevant subject with 3 years of experience in data management preferably in clinical research/clinical trials</p> <p><u>Desirable Qualification and & Experience:</u></p> <ul style="list-style-type: none"> i) Expertise in PHP and PHP Framework like PDO, Codeigniter, Laravel, etc. ii) Proficiency in Scripting languages, jQuery, Ajax etc. iii) Expertise in MySQL, Postgresql, MS-SQL, Oracle or equivalent. iv) Experience in CMS based web development (Joomla, Drupal, Word Press) v) Excellent knowledge of Database Management Systems vi) Knowledge of implementation of Security policies and to get Security Audit of the developed system vii) Ability to develop and advice on training programs viii) Any other job assigned by the competent authority or PI of the Project. <p><u>Nature of duties:</u></p> <ul style="list-style-type: none"> i) Participate in planning and execution of project field work and provide training to the site/centre (s). ii) Field supervision, planning and managing overall project implementation and reporting. iii) Checking of resources and Site data initiation | Rs 90,000/- (consolidated) with no other allowances | 55 years |

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| | | | <ul style="list-style-type: none"> iv) Query Management based on data cleaning v) Perform soft lock and Hard lock vi) Provide technical leadership, resource management and project management for required technical aspects supporting project activities. vii) Ensure data entry in compliance and accuracy of Study Protocols, Source documents, Develop detailed data management plan, Data validation manual, Data handling plans, Data transfer specification & eCRF of assigned trial viii) Coordinate with the Database Programmers and Share service activities to ensure timely completion of activities and no backlog accumulation. ix) If required, you may have to travel all India to sites for data related issues. | | |
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Deserving candidates may come for send Walk-in-Interview on 07/10/2022 along with 5 copies of their Bio-data. The candidates must reach before 10:30 AM on 07/10/2022. The verification of the documents of the candidate will start at 10.30AM and eligible candidates after verification would be admitted for **Walk-in-Interview from 11:00 A.M. onwards on 07/10/2022.**

General Terms and conditions: -

1. Number of positions may vary.
2. These positions are meant for temporary projects and co-terminus with the project.
3. Engagement of the above advertised Project Human Resource Positions will depend upon availability of funds, functional requirements and approval of the Competent Authority. Therefore, we are not committed to fill up all the advertised Project Human Resource Positions and the process is liable to be withdrawn / cancelled / modified at any time.
4. The rates of emoluments/stipend shown in this advertisement are project specific and may vary according to sanction of the funding agency of the Project.
5. Cut-off date for age limit will be as on the date of last date for submission of applications.
6. Age relaxation will be as per the guidelines of ICMR.
7. Reserved category candidates must produce their latest Caste Validity Certificate. OBC candidates must possess a latest valid non-creamy layer certificate. PWD candidates shall produce latest disability certificate issued by a Medical board of Government hospital with not less than 40% disability.
8. Separate application should be submitted for each position. Allotment of project to the successful candidates will be decided by the competent authority at its discretion.
9. Qualification & experience should be in relevant discipline/field and from an Institution of repute. Experience should have been gained after acquiring the minimum essential qualification.
10. Mere fulfilling the essential qualification does not guarantee the selection.
11. Persons already in regular time scale service under any Government Department / Organizations are not eligible to apply.
12. No TA/DA will be paid to attend interview / personal discussion and candidates have to arrange transport/accommodation themselves.
13. ICMR reserves rights to consider or reject any application/candidature.
14. Submission of wrong or false information during the process of selection shall disqualify the candidature at any stage.
15. The persons engaged on Project Human Resource Positions cannot be permitted to register for Ph.D., due to time constraints.
16. The persons engaged on Project Human Resource Positions will normally be posted at the study site; however, they can be posted to any other sites in the interest of research work. They are liable to serve in any part of the country.
17. The persons engaged on Project Human Resource Positions shall **not** have any claim on a regular post in ICMR or in any of its Institutes/Centers or in any Department of Government of India and their project term with breaks or without breaks in any or multiple projects will not confer any right for further assignment or transfer to any other project or appointment/absorption/regularization of service in funding agency or in ICMR. Benefits of Provident Fund, Pension Scheme, Leave Travel Concession, Medical claim, Staff Quarters

and other facilities applicable to the regular staff of ICMR etc. are **not** admissible to the project human resource positions.

18. Successful candidates will normally be engaged on Project Human Resource Position initially for a period of one year or less, depending upon the tenure of the Project and functional requirements. Continuation / Extension to engagement of Project Human Resource Positions will be depending upon evaluation of performance, tenure of the project, availability of funds, functional requirements and approval of Competent Authority. The maximum term of any Project Human Resource Position in any or multiple projects, with breaks or without breaks shall be five years only. The concerned Project Investigator, Division Head and Head of the host Institute shall personally be responsible and accountable for the continuation / extension given if any without prior concurrence of the Director General, ICMR to any project human resource position beyond five years either with or without breaks in any or multiple projects.
19. ICMR reserves the right to terminate the project human resource position even during the agreed contract period or extended contract period without assigning any reason.
20. Leave shall be as per the ICMR's policy for project human resource positions.
21. Candidate must submit his/her duly filled in application form in the prescribed format with a recent passport size color photograph along with a detailed bio-data/C.V. and all relevant documents; **duly self-attested**; in proof of his/her educational qualifications [all certificates and mark-sheets from 10th Std. onwards], working experience, age, caste and **photo id** [Aadhar Card/Indian Passport/PAN Card/Driving License] etc., within the schedule date and time for submission of application, failing which his/her candidature will not be considered. Late/Delayed/Incomplete/Unsigned applications will not be considered at all and no correspondence will be entertained in this regard.
22. ICMR reserves the right to cancel/modify the process at any time, at its discretion.
23. The decision of the Competent Authority will be final and binding.
24. Canvassing in any form will be a disqualification.
25. Corrigendum/addendum/further information; if any; in respect of this advertisement, will be published on our website only. Hence, the candidates are advised to see the website of ICMR regularly for further updates related to this advertisement.

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Application for engagement of Project Human Resource Position, purely on temporary basis

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|-----|--|---|--|----------------------|
| 1. | Name of the Project Human Resource Position, applied for | : | | Latest photograph |
| 2. | Advertisement No. | : | | |
| 3. | Name in full (IN BLOCK LETTERS) | : | <div style="display: flex; justify-content: space-between; font-size: small;"> [SURNAME] [NAME] [FATHER/HUSBAND] </div> | |
| 4. | Mother's Name | : | | |
| | Father's Name | : | | |
| | Husband's Name | : | | |
| 5. | Address for Correspondence | : | | |
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| | | | Contact No. _____ | |
| | | | Email id: _____ | |
| 6. | Permanent Address | : | | |
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| 7. | Date of Birth [dd/mm/yyyy] | : | | Age : _____ |
| | (Certificate must be supported) | | | |
| 8. | Whether SC/ST/OBC/General | : | | Caste: _____ |
| 9. | Marital Status | : | Married / Unmarried / divorcee / widower / widow | |
| 10. | Educational Qualifications | : | (Certificates in proof of qualifications must be supported). | |

| SN | EXAM. PASSED | GRADE | YEAR OF PASSING | BOARD / UNIVERSITY | SPECIALIZATION |
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11. Work Experience (Certificates in proof of experience must be supported):

| Name of Employer | Post | From date | To date | Reason for leaving |
|------------------|------|-----------|---------|--------------------|
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Total Experience gained after acquiring the minimum essential qualification (in years): _____

12. Details of NET/GATE/National level exams passed, if any.

| Exam passed | Date of passing | Valid till |
|-------------|-----------------|------------|
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13. If selected what period would you require to join: _____

Note: Additional information, if any can be provided on a separate paper or on overleaf of this page.

Declaration: I hereby declare that the particulars furnished in this form by me are true to the best of my knowledge and belief. Furnishing of false information or suppression of facts will be disqualification and is likely to render the candidate unfit.

Date: _____

Signature: _____

Place: _____

Name of the candidate: _____