

Project Executive (one for each location)

Location: Chikkabalapur/ Bangalore (Rural) / Nelamangala

Qualification & Experience:

- - Master's Degree in Rural Management/Social Work/ Economics/MBA
 - Must have 3 years' of experience in Micro Enterprise/ Entrepreneurship Development/ Self Employment/ Livelihood/ Women's related schemes and projects.
 - The candidate should possess good documentation and reporting skills, high degree of computer literacy, data analysis ability and good communication skills with fluency in English and Hindi.

Job Description:

- - Selected project officers will be responsible to provide guidance and counseling of potential and existing entrepreneurs for setting up and development of small and micro enterprises.
 - Assisting the micro and small enterprise in developing technology and forward linkages.
 - Organizing workshops and training programmes for NGOs/Institutions and Entrepreneurs.
 - Networking and liaisoning with key stakeholder's viz. Funding agencies, Development Banks, Government Departments, NGOs and Potential and Existing Entrepreneurs.
 - Preparing project reports.
 - Reporting to sponsoring agencies.

Type of Employment: On Contractual basis.

Maximum Salary: Rs. 30,000 – Rs 35,000 p.m.

Project Coordinators (1)

Location: EDII – Bangalore (Chikkabalapur/ Bangalore (Rural) / Kolar

Qualification & Experience:

- - Master's Degree in Rural Management/Social Work/ Economics/MBA.
 - Must have 5 years' of experience in Micro Enterprise/ Entrepreneurship Development/ Self Employment/ Livelihood/ Women's related schemes and projects.
 - The candidate should possess good documentation and reporting skills, high degree of computer literacy, data analysis ability and good communication skills.
 - Must be fluent with English, Hindi and Kannada.

Job Description:

- - Monitoring and handling the activities related to Project
 - Program Implementation
 - Data analysis and evaluation related to the programs
 - Quality Control
 - Organizing workshops and training programmes for Entrepreneurship Development.
 - Project Design, preparing proposals, and documentation of Projects

Type of Employment: On Contractual basis.

Maximum Salary: Rs. 45,000 – Rs. 48,000 P.M

Selected candidates must be prepared to work in one or more than one of such programmes/activities and depending on the requirements of the institute.

How to apply:

Forward your resume in the [given format](#) by **03-05-2023** with post applied for and location in subject line. Please specify your current organization name along with the details of designation, current salary drawn and expected salary to jobs.staff@ediindia.org . Only short-listed candidates will be contacted.

EDII is an equal opportunity employer. We encourage qualified women to apply for job opening. EDII reserves the right to accept or reject any/all application(s) without assigning any reason(s) thereof.