

**CENTRAL SILK BOARD**  
**(Govt. of India – Ministry of Textiles)**  
**CSB Complex, Madivala**  
**BENGALURU-560068**

**Advertisement No.4/2022 - File No 63(150)2019-ES II 19<sup>th</sup> July,2022**

The Central Sector Scheme –Silk Samagra-2, an “**Integrated Scheme for Development of Silk Industry**” is proposed to be continued as Silk Samagra-2 in an improved version to meet the emerging challenges of Indian Silk Industry and to address critical issues with technology based interventions. The Ministry of Finance, Dept. of Expenditure vide OM No.F.N.14(09)PFC-II/2007 dated 9<sup>th</sup> September, 2021 has conveyed approval Silk Samagra-2 Scheme which includes, hiring qualified persons, expert services, JRF /SRF etc, to meet the shortage of manpower requirement in R&D projects/ Silk Samagra-2 scheme implementation/ CSB’s administration through engagement of performance oriented manpower.

The consultants proposed to be engaged for Silk Samagra-2 should have a vast experience in looking after subjects relating to project formulation, implementation and monitoring with special emphasis on beneficiary oriented projects (North Eastern States) and the well experienced administrative and Legal experts services are very much essential for implementation of the Scheme. The Consultants who will be engaged under Silk Samagra-2 should guide the States/Departments in respective spheres of work and other implementing agencies in project implementation and also should monitor collectively for emerging challenges of the Silk Industry .

Applications are invited in prescribed format from retired Government Officers for engagement as Consultant on contract basis for Central Silk Board, Bengaluru under Ministry of Textiles for a period of six months as per details given below:-

#	Position & Number of Posts	Eligibility Condition(s)	Job Profile
1	Consultant for Law & Labour Section in Central Office, CSB, Bengaluru  1 (One)	<b><u>Eligibility Criteria</u></b>  Retired Officers from Indian Law Services (ILS) or Law Officers from Central / State Governments, /Autonomous/Statutory bodies and preferably registered with Bar Council and having retired, minimum at the level of Under Secretary or equivalent in substantial post in pay matrix of Level-11 and above at the time of retirement.  <b><u>Age:</u></b> Not beyond 64 years as on the last date of receipt of applications	Please see Annexure-II

		<p><b>Experience:</b> The applicant should have at least 10 years of experience in handling legal issues and conversant in drafting Affidavits and Court procedures and knowledge of Computer Software is essential.</p>	
2	<p>Consultant for Technical Division (Silk Samagra-2) Central Office, CSB, Bengaluru</p> <p>1(One)</p>	<p><b><u>Eligibility Criteria</u></b> Level 11 and above but not beyond Level 13 of the 7th CPC Pay Matrix</p> <ol style="list-style-type: none"> <li>a. Person retired not below the rank of Level -11 from Central Government / Autonomous /Statutory bodies</li> <li>b. Person should have experience in implementation of Sericulture development programs, Project formulation &amp; appraisal, project management and co- ordination</li> <li>c. The Applicant should have at least 5 years of experience in implementation / monitoring of Sericulture and handling Projects in Government Department, Liaison with State Sericulture Departments of <u>North Eastern Region</u> and had widely travelled in North Eastern Region.</li> <li>d. For All India Projects / Proposals from States: At least 7 years experience in experience of working in the field Units.</li> </ol> <p><b><u>Age:</u></b> Not beyond 64 years as on the last date of receipt of applications</p>	Please see Annexure-III
3	<p>Consultant for Establishment Section of Central Office, CSB, Bangalore</p> <p>1 (One)</p>	<p><b><u>Eligibility Criteria</u></b></p> <ol style="list-style-type: none"> <li>a. Level -10 and above but not beyond Level 13 of the 7th CPC Pay Matrix from Central Government / Autonomous /Statutory bodies</li> </ol>	Please see Annexure-IV

		<p><b>Experience:</b> The applicant should have not less than 10 years of experience in the field of Administration and experience in handling administrative matters like Modified Flexible Complementing Scheme for Scientists, MACP scheme, Framing of Recruitment Rules, Cadre Review and Restructuring and also handling experience Court Cases related to the these subjects by providing para wise comments/Writ &amp; SLP before various forums like Benches of CAT, High Courts and Supreme Court.</p> <p><b>Age:</b> Not beyond 64 years as on the last date of receipt of applications</p>	
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### **Consultancy Fee per month**

The remunerations will be paid as per limits prescribed in Ministry of Finance OM No.F.No.3-25/2020-E.IIIA dated 09.12.2020 which stipulates that the amount admissible on a monthly basis is arrived at by deducting the basic pension from the pay drawn at the time of retirement which should remain unchanged as there will be no increment or increase during the contract. Transport Allowance will be paid as per entitlement of the Officer at the time of his/her retirement. Travelling Allowance/ Daily Allowance will be paid if required to travel in public interest on tour, if any, as per entitlement of the Officer on the date of his / her retirement. No other allowance is payable.

**Note 1:** Prescribed Format of Application is enclosed

**Note 2:** The General Terms & Conditions for engagement of Consultant in CSB are indicated in Annexure-I.

**Note 3:** Retired officers from Central Silk Board who have experience in the relevant field are encouraged to apply.

**Note 4:** It may be noted that Consultancy fee shall be governed by Ministry of Finance, Department of Expenditure OM No.F.No.3-25/2020-E.IIIA dated 09.12.2020 in terms of which the consultancy remuneration plus pension plus dearness pension should not exceed the last pay drawn plus dearness pay thereon.

Interested retired Officers are requested to submit their applications to the Member-Secretary, Central Silk Board, BTM Layout, Madivala, Hosur Road, Bengaluru – 560 068 in the proforma attached below and a scanned copy of the application duly signed along with enclosures may be submitted to Central Silk Board, Bangalore by e-mail to [estab.csb@nic.in](mailto:estab.csb@nic.in) within 21 days from the date of publication of advertisement in Central Silk Board Website.

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## APPLICATION FORMAT

Application for the post of Consultant on contract basis in Central Office,  
Central Silk Board, Bengaluru-560068

RECENT  
PASSPORT  
SIZE PHOTO

1.	Full Name (in Block letters)	
2.	Father's / Husband's Name	
3.	Date of Birth	
4.	Contact Details	
	Mobile No.	
	Email :	
5.	Address for communication	
6.	Date of Joining to Government Service	
7.	Age as on date	
8.	Whether SC/ST/OBC	
9.	Whether physically handicapped	
10.	Date of retirement and the post from which retired (enclose copy of retirement order)	
11.	Name of the Ministry / Department from which retired	
12.	Last Pay Drawn (Please enclose copy)	
13.	Education / Technical Qualification (Please enclose copy of Certificate/ Mark Sheet)	

14.	P.P.O. No. (Please enclose copy)	
15.	Details of Computer knowledge	
16.	Brief particulars of experience (A separate sheet may be annexed)	

I hereby declare that the particulars furnished above are true and correct to the best of my knowledge and belief. I understand and agree that in the event of any information being found false or incorrect/incomplete or ineligibility being detected at any time before or after selection/interview, my candidature is liable to be rejected and I shall be bound by the decision of the Central Silk Board. I have read this circular and ready to accept all the terms and conditions for engagement of Consultant(s).

Signature

(Name of the applicant)

Place:

Date :

**Engagement of Consultants in Central Silk Board, Bengaluru**

**GENERAL TERMS & CONDITIONS WHICH THE CONSULTANT HAS TO UNDERTAKE TO ABIDE WITH.**

(To be included as part of the Offer of engagement as Consultant )

1. Consultant shall not be eligible for any allowance except Traveling Allowance and Daily Allowance
2. No daily allowance is payable for joining duties. However, if any work assigned during Consultancy period requires travel by Office Vehicle / TA & DA, the same shall be provided according to the post held by the Consultant on the date of retirement with the approval of the competent authority.
3. The engagement of Consultant is not re-employment and Consultant shall continue as Pensioner.
4. Casual Leave of upto 8 days for a calendar year is admissible on pro-rata basis.
5. Tax Deduction at Source as per Income Tax rules will be made and TDS certificate issued by the Drawing & Disbursing Officer.
6. Working Hours from 09:30 AM to 06:00 PM shall be observed by the Consultant and may record attendance as directed by the Controlling Officer.
7. Age limit for applying is 64 years on the closing date of receipt of applications.
8. The Consultant engaged may be re-engaged for a maximum period of one year at a time if the services rendered are found to merit extension.
9. The Consultant shall maintain confidentiality of the information that he/she may notice during the period of engagement and shall abide by Official Secrets Act. No information shall be divulged or published by the Consultant.
10. The Consultant shall return the Office Records or Documents which he may have collected for discharging duties, on completion of the period of Consultancy after which final payment shall be released.
11. The Consultant shall in no case represent against the CSB or give adverse suggestions to others which would affect adversely the interests of the CSB and undertaking to this effect should be given in writing.

12. The Consultant's service may be terminated prematurely if the work of the Consultant is not satisfactory or the project/purpose has ceased or if there is lack of integrity on the part of the Consultant and the consultancy shall in such cases stand terminated either forthwith in extreme cases or after expiry of notice period of 15 days.
13. The Consultant should be medically fit and he should work in the organization on full time basis.
14. The Consultant should have proven track record of absolute integrity.
15. Member Secretary may relax the provisions in case of outstanding candidates having regard to their Expertise, Knowledge, Condition of Physical Health by recording the reasons.

CENTRAL SILK BOARD  
BANGALORE – 560 068

**Job Profile of Consultant for Law & Labour Section in Central Office, CSB,  
Bangalore**

**(Retired Officers in Level-11 and above but not beyond Level-13 of the  
7th CPC Pay Matrix)**

1. Analyze legal issues and recommend suitable course of action for legal issues assigned to the Consultant.
2. Required to attend counsel hearings, court matters, liaison with advocates, preparing legal brief and after familiarizing with the Law Section the consultant can initially appear before CAT matters in Bangalore to substitute standing counsels and thereafter other legal forums, if deemed necessary.
3. Arbitration and reconciliation.
4. MIS / LIMBS / Digitalization of records and weeding out old records.
5. Monitoring of CSB litigations.
6. Vetting of various MOUs, agreements, etc. pertaining to various verticals of Central Silk Board.
7. Updation of Labour Manual and CSB Act & Rules.
8. Any other work deemed necessary.

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**CENTRAL SILK BOARD  
BENGALURU – 560 068**

**Job Profile of Consultant for Technical Division (Silk Samagra-2) of**

**Central Office, CSB, Bengaluru**

**(Retired Officers in Level-11 and above but not beyond Level-13 of the**

**7th CPC Pay Matrix)**

1. Keep close co-ordination & Liaison with DOSs on various sericulture development programme
2. Guiding all the States in Project formulation, implementation and monitoring
3. Act as a Nodal Adviser on all aspects related development under Silk Samagra-2
4. Develop project formulation team for every State, which will co-ordinate with Head Quarter and field level Units.
5. Monitor implementation of sericulture development projects and fund utilization and update physical & financial progress report
6. Maintain State wise Sericulture data warehousing and data analysis
7. Performance evaluation & audit of the sericulture projects
8. Explore possibilities of convergence of sericulture projects with various other line departments / Ministry of Central & States and assist the DOSs to avail support through convergence programme for sericulture development

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**CENTRAL SILK BOARD  
BENGALURU – 560 068**

**Job Profile of Consultant for Establishment Section of Central Office,**

**CSB, Bengaluru**

**(Retired Officers in Level-10 and above but not beyond Level-13 of the**

**7th CPC Pay Matrix)**

1. Legal issues pertaining to implementation of Modified Flexible Complementing Scheme to CSB Scientists, Court Cases pertaining to FCS / MFCS/MACPS
2. Follow up on Court cases pertaining to Establishment matters in consultation with Law Section. Preparation of para wise comments / Counters / Rejoinder etc.
3. Establishment related cases pertaining to Apex Court, High Courts, CAT Benches
4. Amendments to the Recruitment Rules in respect of Administrative cadre and Technical cadre to be furnished to the Ministry
5. The Recruitment policy Administrative Posts and Technical Posts has to be prepared
6. Any other works related to the above mentioned works.

**Xxxxxxx**