



## CSIR- CENTRE FOR CELLULAR AND MOLECULAR BIOLOGY

(Council of Scientific and Industrial Research)

Uppal Road, Habsiguda, Hyderabad - 500 007, Telangana.

Website: <https://www.ccmb.res.in>

### Advertisement No. 02/2022

**A unique opportunity for Research Careers in Science & Technology**

**Date of commencement of online applications: 22.08.2022**

**Last date for submission of online applications: 14.09.2022**

**Last date for receipt of hard copy of applications: 21.09.2022**

CSIR-Centre for Cellular and Molecular Biology, Hyderabad (CSIR-CCMB) is a Premier Research Laboratory under the Council of Scientific & Industrial Research (CSIR), involved in multidisciplinary R&D programmes of both basic and applied nature across scientific disciplines of biological science for economic, environmental and societal benefits for the people of India.

Applications are invited from enthusiastic, young and dynamic Indian researchers having excellent academic record and proven scientific achievements along with requisite experience and a high degree of motivation and desire to take up research as a career in the field of cell and molecular biology, to fill up the vacancy of following posts of scientists as per the details given below:

Name of the Post	Number of Posts & Reservation status	Pay Matrix Level	Total Emoluments*	Upper Age Limit** (As on last date of receipt of online applications)
Scientist	01-OBC (PwBD-VH) (Backlog vacancy)	Pay Matrix Level-11	Rs.1,18,645/-	32 years
Senior Scientist	01 (UR)	Pay Matrix Level-12	Rs.1,36,516/-	37 years
Principal Scientist	01 (UR)	Pay Matrix Level-13	Rs.2,07,839/-	45 years

\* Total approximate emoluments on minimum of scale including admissible allowances.

\*\* Please see age relaxation as applicable under Relaxation Column.

Abbreviations used: UR - Unreserved, OBC - Other Backward Classes, PwBD-VH – Persons with Benchmark Disability – Visually Impaired (Low Vision)

<b>Name of the Post &amp; Post Code</b>	<b>No. of Posts &amp; Reservation status</b>	<b>Essential Qualification(s) and Experience</b>	<b>Desirable Qualification(s)</b>	<b>Job Specification</b>
<b>Scientist &amp; Post code: [ M 01 ]</b>	<b>01 – OBC (PwBD-VH) (Backlog vacancy)</b>	<b>Ph.D. (submitted) in the area of Life Science.</b>	<b>Research experience in the area of bioinformatics such as genome sequence analysis big data analysis, multivariate analysis, R package etc.</b>	<b>The candidate is expected to manage research facilities, assist research groups and train research students in their respective operations.</b>
<b>Senior Scientist &amp; Post code: [ M 02 ]</b>	<b>01 (Unreserved)</b>	<b>Ph.D. in the area of Life Science with 2 years of post- doctoral experience.</b>	<b>Demonstrated capability in research communication both within and outside the organization.</b>	<b>The candidate is expected to disseminate scientific information to the larger public; Assist institution in grants writing and/or as assigned by the Director.</b>
<b>Principal Scientist &amp; Post code: [ M 03 ]</b>	<b>01 (Unreserved)</b>	<b>Ph.D. in the area of Life Science with 3 years of post- doctoral experience.</b>	<b>Demonstrated capability in an academic environment in Teaching, Research Grant Management, Skill Development and Business Development/Interactions.</b>	<b>The candidate is expected to assist the organization in managing research grants, student related activities and/or as assigned by the Director.</b>

**General information and conditions:-**

**1. Benefits under Council service:**

- a. These posts carry usual allowances i.e. Dearness Allowance (DA), House Rent Allowance (HRA), Transport Allowance (TA) etc. as admissible to the central government employees and as made applicable to CSIR. Council employees are also eligible for accommodation of their entitled type as per CSIR allotment rules depending on availability in which case HRA will not be admissible.
- b. In addition to the emoluments indicated against each category of post, benefits such as applicability of New Pension Scheme (NPS) 2004, reimbursement of Medical Expenses, Leave Travel Concession, Personal Computer Advance and House Building Advance are available as per CSIR rules.

- c. Scientists in CSIR are also permitted to undertake consultancy and sponsored R&D project activity. These activities give them scope to earn consultancy fee and honorarium as per CSIR guidelines governing these activities. Opportunities also arise for foreign deputations for training/presentation of papers/specific assignments etc.
- d. CSIR provides excellent opportunities to deserving candidates for career advancement under Assessment Promotion scheme for Scientists.
- e. Deserving candidates may be considered for advance increments as per CSIR Rules.
- f. Preference would be given to the candidates having experience in product development/ technology innovation / translational research / applied technology etc.

## **2. Other conditions:**

- a. The applicant must be a citizen of India.
- b. All applicants must fulfill the essential requirements of the post and other conditions stipulated in the advertisement as on the last date of receipt of the online applications. They are advised to satisfy themselves before applying that they possess at least the essential qualifications laid down for various posts as on the last date of receipt of the applications. No enquiry asking for advice as to eligibility will be entertained.

The prescribed essential qualifications are the minimum and the mere possession of the same does not entitle candidates to be called for interview. The duly constituted Screening Committee will adopt its own criteria for short-listing the candidates. The candidate should therefore, mention in the application all the qualifications and experiences in the relevant area over and above the minimum prescribed qualification, supported with documents. Completion of Ph.D. degree will be reckoned from the date of issue of provisional certificate/notification.

- c. The hard copy of application (i.e. printout of the successfully submitted online application) should be accompanied by self attested copies of the relevant educational qualification certificates, caste/category certificate, experience certificate, payment receipt (if applicable) etc. The prescribed qualifications should have been obtained through recognized Universities / Institutions. Incomplete applications/applications received or not accompanied with the required certificates / documents **are liable to be rejected.**
- d. In respect of equivalent clause in Essential Qualifications, if a candidate is claiming a particular qualification as equivalent qualification as per the requirement of advertisement, then the candidate is required to produce order/letter in this regard, indicating the Authority (with number and date) under which it has been so treated otherwise the application is liable to be rejected.

- e. The period of experience rendered by a candidate on part time basis, daily wages, visiting / guest faculty will not be counted while calculating the valid experience for short listing the candidates for interview.
- f. If any document / certificate furnished is in a language other than Hindi or English, a transcript of the same duly attested by a Gazetted Officer or notary is to be submitted.
- g. The period of experience in a discipline / area of work, wherever prescribed, shall be counted after the date of acquiring the minimum prescribed essential educational qualifications prescribed for that particular level/grade.
- h. Persons with Benchmark Disabilities (PwBD/Divyangjan) fulfilling the eligibility conditions prescribed under GOI instructions are encouraged to apply. Relaxation in age limit shall be applicable irrespective of the fact whether the post is reserved for them or not, provided the post is identified suitable for the relevant category of disability.
- i. **In case a candidate is staying abroad, his/her candidature may be considered *in absentia* by the Selection Committee on his/her written request.**
- j. SC/ST Unemployed candidates called and found eligible for interview will be paid to and fro single second class rail fare from the actual place of undertaking the journey or from the normal place of their residence whichever is nearer to the Secunderabad / Hyderabad Railway Station on production of Rail Tickets/Rail Ticket Numbers or any other proof of journey.
- k. Any discrepancy found between the information given in application and as evident in original documents will make the candidate ineligible for appearing in interview.
- l. The decision of the **Director, CSIR-CCMB, Hyderabad/CSIR** in all matters relating to eligibility, acceptance or rejection of applications, mode of selection, and conduct of examination/interview will be final and binding on the candidates.
- m. **Canvassing in any form and / or bringing any influence political or otherwise will be treated as a disqualification for the post.**
- n. NO INTERIM ENQUIRY OR CORRESPONDANCE WILL BE ENTERTAINED.
- o. The Competent Authority has a right to amend, delete and add terms & conditions to this advertisement.
- p. SC/ST/OBC/EWS/PwBD candidates are required to produce a copy of the relevant certificate in the prescribed format of Government of India (GOI) signed by the specified authority along with their hard copy of application form for the posts reserved for respective category.

- q. All candidates who are shortlisted for interview will be required to produce the relevant Certificates such as Mark sheets, Educational Qualification Certificates, Research Publications, Caste/Category certificate, Experience certificates etc. as proof of having acquired the minimum educational qualification on or before the stipulated date, when such certificates are sought by the competent authority at the time interview/document verification, failing which the candidature of such candidates will be cancelled by this institute.
- r. Candidates may also note that in respect of the above, their candidature will remain provisional till the veracity of the concerned document is verified by the Appointing Authority.
- s. The recruitment for the above posts is governed by the “CSRAP Rules, 2001” as amended from time to time. Hence all other terms and conditions not stipulated herein will be applicable as per the said Recruitment Rules.

### **3. Age & other Relaxations :**

- a. The date for determining the upper age limit, qualifications and /or experience shall be the closing date prescribed for receipt of online applications i.e. **14.09.2022**
- b. The upper age limit is relaxable upto 05 years for the regular employees working in CSIR laboratories / institutes, Government Departments, Autonomous bodies and Public Sector Undertakings in accordance with the instructions and orders issued by the Government of India/CSIR from time to time.
- c. The upper age limit is relaxable upto 05 years for SC/ST and 03 years for OBC (Non Creamy Layer) as per Government orders in force, only in those cases where the posts are reserved for respective categories, on production of relevant certificate in the prescribed Government of India (GOI) format signed by the specified authority.
- d. Age relaxation to Persons with Benchmark Disabilities (PwBD) category: Age relaxation of 10 years is allowed [total 15 years for SC/ST and 13 years for OBC candidates in respect of the posts reserved for them] to the persons suffering from the following disabilities as per GOI orders:
  - (a) low vision;  
“low vision” means a condition where a person has any of the following conditions, namely:-
    - i. Visual acuity not exceeding 6/18 or less than 20/60 upto 3/60 or upto 10/200 (Snellen) in the better eye with best possible corrections; or
    - ii. Limitation of the field of vision subtending an angle of less than 40 degree upto 10 degree

- (b) deaf and hard of hearing;
- (c) locomotor disability including cerebral palsy, leprosy cured, dwarfism, acid attack victims and muscular dystrophy;
- (d) autism, intellectual disability, specific learning disability and mental illness;
- (e) multiple disabilities from amongst persons under clauses (a) to (d) including deaf-blindness.

The persons claiming age relaxation under this sub-para would be required to produce a certificate in prescribed pro-forma in support of their claims clearly indicating that the degree of physical disability is 40% or more. In any case, the appointment of these candidates will be subject to their being found medically fit in accordance with the standards of medical fitness as prescribed by the Government for each individual.

- e. Relaxation in age, over and above the stipulated limit, educational qualification and / or experience may be considered if sufficient number of candidates possessing the requisite qualification and / or experience are not available to fill up the posts.
- f. Any other age relaxation shall be applicable as per extant Gol/CSIR Recruitment Rules.
- g. As per GOI provisions, age relaxation for Widows Divorced Women and Women Judicially separated from Husbands, who are not remarried, the upper age limit is relaxable up to the age of 35 years (upto 40 years for members belonging to the Scheduled Caste/Scheduled Tribe in respect of the posts reserved for them). The persons claiming age relaxation under this sub-para would be required to produce following documentary evidence:
  - i) In case of Widow, Death Certificate of her husband together with the Affidavit that she has not remarried since.
  - ii) In case of divorced Women and Women judicially separated from their husbands, a certified copy of the judgement /decree of the appropriate Court to prove the fact of divorce or the judicial separation, as the case may be, with an Affidavit in respect of divorced Women that they have not remarried since.

#### **4. How to apply:**

- a. Eligible candidates are required to apply ONLINE through our website <https://www.ccmb.res.in> followed by sending hard copy of application form and data sheet generated duly signed along with self attested copies of Educational qualification certificates, mark sheets, experience certificates, caste/category certificates, reprint of publications and other relevant testimonials through post only.
- b. The Online application will be available on CSIR-CCMB website <http://www.ccmb.res.in> [opens on **22.08.2022** from 11:00 AM and closes on **14.09.2022** at 11:59 PM].

- c. Candidates are advised to go through the instructions (available on CSIR-CCMB recruitment portal) for filling up of online applications carefully.
- d. **Interested candidates are advised to apply in time to avoid last minute rush.**
- e. Candidates applying for more than one post code must submit separate application form indicating the post code of the post along with all the requisite testimonials/documents. Each application should be accompanied by separate SB Collect payment receipt.
- f. For submission of online applications the candidates are required to pay a non-refundable fee of Rs. 100/- (Rupee ONE Hundred only) through **State Bank Collect** only. The transaction number/UTR Number generated after successful payment of fee is required to be mentioned in the online application. The candidates are advised to download the E-receipt (SB Collect receipt) and the same must be enclosed with the hardcopy of application.
- g. Application once made will not be allowed to withdraw and fees once paid will not be refunded on any account nor can it be held in reserve for any other recruitment or selection process.

**The candidates belonging to SC/ST/PwBD/Women/CSIR Employees/Abroad Candidates are exempted from payment of application fee.**

The following details must be mentioned on the backside of printed copy of generated acknowledgement (E-receipt) of remitted application fee.

1. Candidate Name 2. Application Number 3. Post code Applied for 4. Candidate category

- h. **The last date for submission of online application is 14.09.2022 and the last date for receipt of hard copy of application is 21.09.2022. This date will be the same for the candidates belonging to far-flung areas.**
- i. In case of universities/institute awarding CGPA/SGPA/OGPA grades etc., candidates are requested to convert the same into percentage based on the formula as per their university/institute and mention the percentage so arrived at the appropriate place in the online application form, while filling the same.
- j. After completely filling the online application form candidate can submit and take printout of the generated filled application and data sheet. Candidates need to note down Application Number for future communication. **The candidate must sign the computer generated application and datasheet while sending the hardcopy of application along with relevant certificates/documents.**

- k. The computer generated application & data sheet (Printout) duly signed by the candidate and accompanied by self attested copies of the certificates, mark sheets, applicable testimonials in support of age, education qualifications, experience, re-prints of publications and caste/category certificate etc. (as given in Sl. No. 5) along with one recent passport size self-signed photograph affixed, should be sent in an envelope superscribed “**APPLICATION FOR THE POST OF \_\_\_\_\_ (Post Code: \_\_\_\_\_) vide Advt. No. 02/2022**” by post only (**By hand submission of hard copy will not be accepted**) to the address: **Section Officer (Recruitment), CSIR-Centre for Cellular and Molecular Biology, Uppal Road, Habsiguda, Hyderabad – 500007, Telangana** it should reach on or before **21.09.2022**.
- l. Applications from the regular employees working in Government Departments, Autonomous bodies, Public Sector Undertakings and Government Funded Research Agencies will be considered only if forwarded through proper channel, with a vigilance clearance certificate and a certificate from the employer that the applicant, if selected will be relieved within one month of the receipt of the appointment orders. Applications through proper channel must reach **CSIR-CCMB Hyderabad** at the earliest. However, advance copy of the application may be submitted before the closing date. Further, such candidates, when shortlisted for interview, will be required to furnish a “No Objection Certificate” from their employer failing which they will not be allowed for interview.
- m. Candidates should specifically note that the applications received after the closing date for any reason whatsoever (such as envelopes wrongly addressed, delivered elsewhere, postal delay etc.) will not be entertained by **CSIR-CCMB Hyderabad**.
- n. Incomplete applications (i.e. without photograph & signature, non-payment of application fee (wherever applicable), without applicable self attested certificates/mark sheets/ testimonials etc.) will not be entertained and are liable to be summarily rejected.
- o. The candidates are required to verify all the fields in the online application form to ensure that the application is complete and correct in all respects before submitting the same. It must be ensured that the photograph is appended in the respective fields of online application.
- p. Any further information regarding this advertisement like date, time and venue of Interview, any Addendum/Corrigendum or any variation in number of posts/cancellation of post (s) etc. will be made available only on CSIR-CCMB website <https://www.ccmb.res.in>
- q. **NO INTERIM ENQUIRY OR CORRESPONDANCE WILL BE ENTERTAINED.**



**5. Following documents must be attached along with HARDCOPY of application form sent by post:**

- a. Signed copy of printout of online application form and data sheet
- b. Copy of acknowledgment of remitted application fee, wherever applicable.
- c. Self Attested photocopy of SSC/10<sup>th</sup> certificate & Mark sheet (reflecting Date of Birth).
- d. Self Attested photocopies of Educational qualification certificates and Mark sheet etc. (Intermediate/10+2/Diploma certificate & Mark sheet, Graduation certificate & Mark sheet, Post Graduation certificate & Mark sheet (wherever applicable), PhD certificate etc.)
- e. Self Attested photocopies of experience certificates, if any.
- f. Self Attested photocopy of caste/category certificate, PwBD certificate/Women seeking age relaxation/Ex-servicemen etc. in the prescribed Government of India format signed by the specified authority, wherever applicable.
- g. No objection certificate (NOC), wherever applicable.
- h. Copy of valid document for Identification (viz. Aadhar card, Voter ID card, PAN etc.)
- i. Self attested copy of certificates related to higher qualification, if any.
- j. Self attested copies/reprints of Publications/ Research Papers/ Patents etc. if any.
- k. Any other relevant certificate/document.

**Sd/-**

**Controller of Administration**