



**Aeronautical Development Agency**  
(Ministry of Defence, Govt. of India)  
PB No.1718, Vimanapura Post, Bangalore- 560017



Advt Reference No. : ADA:ADV-117 dated 07 July 2022

**RECRUITMENT TO THE POST OF 'JUNIOR SCIENTIFIC ASSISTANT' (JSA)**

Aeronautical Development Agency is an Autonomous Body and a Society entrusted with the task of Design and Development of Tejas aircraft (LCA). ADA invites applications from Indian citizens for the post of '**Junior Scientific Assistant**' (JSA). The educational qualification and experience required / desired for the post are given below:

Post	JUNIOR SCIENTIFIC ASSISTANT (JSA)
Vacancy/ Category	Vacancy - 02 / Unreserved
Essential Qualification	Bachelor's Degree in Computer Science / Information Science / Information Technology / Computer Applications in <b>FIRST CLASS</b> from a recognized University. <b>OR</b> B. Sc (Physics) / B. Sc (Mathematics) in <b>FIRST CLASS</b> with PG Diploma in Computer Applications from a recognized University / Institution (PG Diploma course should be atleast of one year duration) <b>OR</b> Diploma of THREE YEARS DURATION in Computer Science in <b>FIRST CLASS</b> from a recognized Institution.
Essential Experience	The candidate should have a minimum of <b>TWO</b> years or above post-qualification experience (as mentioned above) in one or more of the following areas : (a) Worked on Windows, Linux Operating System (Installation, configuration and troubleshooting) and IT support; (b) LAN / WAN Networks (TCP/IP / DHCP / DNS / LDAP/ SSL/ HTTP) trouble shooting, (c) Hands on experience on backup and restoration using various tools. (d) Web application Development. (e) Database and web application server administration.
Desirable Experience	(a) Knowledge on IT security; Network Administration & Support; Desktop Computer maintenance - Assembling and installation of desktops; (b) Hands on experience on Virtual environments (virtual Servers, virtual desktops on VMWare, Virtual Box, Hyper V etc.) Experience on Storage (NAS/SAN) servers, System; (c) Knowledge on application development using .NET (ASP.NET,C#), JAVA (d) Database administration (SQL server).

<b>Post</b>	<b>JUNIOR SCIENTIFIC ASSISTANT (JSA)</b>
<b>Age</b>	<b>30 years (as on closing date of the advertisement).</b> However relaxation in age allowed to candidates belonging to EXSM/ PH category as per Govt. of India rules.
<b>Pay</b>	Minimum Basic Pay of Rs.35,400/- in Level-6 (Rs.35,400-1,12,400) of Pay Matrix plus allowances as applicable to Central Government employees.

**A. How to apply:**

1. The Candidates should ensure that they fully satisfy the eligibility criteria prescribed for the post and hence are advised to carefully go through the full text of the advertisement, instructions/ guidelines and also frequently asked questions (FAQs) available on our web-site before starting the process of application registration.
2. All candidates must apply through the link: <https://www.ada.gov.in> (under recruitment / ADV-117) by first registering their basic details like valid E-mail ID, name, date of birth (DOB), category, Ex-servicemen and mobile phone number followed by password and confirm password.
3. After successful registration, the candidates may log-in by giving their Post applied, Email-ID & password as registered earlier and start filling their details like personal details, educational qualification, experience etc. The online application format is divided into six levels relating to personal info, educational qualification / skill, Work experience etc. and candidates must enter the required details in all levels of the online application form.
4. After entering the details in each level, the candidate must click the 'save' option to save all the details filled in the level. The application portal will not allow the candidate to proceed to the next level without completing and saving the details as required in the level.
5. In level 5, candidates have to upload all the required scanned documents. Make sure all documents should be clearly visible. **Do not upload any blurred, locked, corrupted and invalid files.** After uploading document, candidate can also view the document. If any problem faced during document upload, kindly update the browser to latest version. For uploading the documents, the specifications are as follows:
  - (a) Scanned photo and signature of size 110W x 140H px (Image JPEG/ JPG). **(File size should not exceed 50 KB each)**
  - (b) Scanned legible copies of the following certificates in **PDF**
    - (i) X std / Date of Birth Certificate (Max File Size: 500 KB)
    - (ii) Degree Certificate/ Diploma Certificate /Essential Qualification Certificate (Max File Size: 500 KB): clearly mentioning that candidate has secured First class
    - (iii) Caste Certificate (Max File Size: 500 KB)
    - (iv) All mark sheets (Diploma. UG, PG or any other certification) (Max File Size: 2 MB)
    - (v) Previous Experience Certificates and Current Employment related documents/ certificates. (Max File Size: 1 MB)

6. Before locking the application, candidate can preview the application to see all the details filled and attached documents. After making sure that all the details entered by him/her is correct and complete, the candidate must click 'Final Submit & Lock' in order to submit his/her application.
7. After final submission, the candidate will neither have any option to edit/correct in his/her online application nor will any request for correction/ changes in the particulars entered by him/her be entertained. Therefore, the candidates are advised to fill the online application form carefully.
8. On successful submission of the application online by the candidate, a system generated unique application number would be allotted which should be carefully preserved by the candidates for future reference. No application number will be generated by the system if the candidate does not give 'Final submit & Lock' option under level 6 and all such applications will be treated as incomplete and invalid.
9. The candidates are advised to register and submit their application well before the last date. ADA will not be responsible if candidates are unable to submit their application in time due to last minute rush, unpredicted link loss, network congestion etc.
10. Applications received through any other mode will not be accepted and summarily rejected and candidates are also advised not to send resumes/CV.

**B. Mode of selection:**

Written Test followed by Personal Interview (Candidates qualifying in Written Test will only be called for Interview)

**C. General Conditions:**

1. The posts are temporary but likely to continue.
2. The essential qualification and experience prescribed is bare minimum and mere possession of the same does not entitle candidates to be called for the test. The candidates should mention all qualifications/ experience in relevant field including those over and above the minimum qualification.
3. Applications complete in all respects and fulfilling the basic eligibility criteria in terms of qualification and experience as on the closing date for registration and successful submission of application only will be considered. Applications not registered on ADA web site, registered after the last date or otherwise incomplete will not be considered and no correspondence in this regard will be entertained.
4. Candidates should produce Original Degree Certificate at the time of written test / document verification and a copy of the Degree certificate may be forwarded alongwith the application as proof of Graduation completion. Candidates having Provisional Degree certificate may immediately apply and get their Degree certificate from their respective university as mere producing of Final year marks card / result declaration certificate will not be considered as proof of Degree qualification and all such applications will be rejected without any intimation to the candidate.

5. Experience gained by the candidate after successful completion of the essential qualification only will be considered (not applicable to candidates of EXSM category).

**6. If the candidate, even though with qualification and/ or experience higher than those prescribed as minimum to apply, that shall not give the candidate any edge over other candidates adequately qualified as per the advertisement. The selected candidates shall be offered only the advertised grade/ post.**

7. The candidates must be in good mental and physical health condition for efficient discharge of their duties. The candidates shortlisted provisionally for selection may be subjected to a medical examination by the appointing/competent authority before the offer of appointment is issued. If the candidate is found medically unfit, he/she will not be issued with offer of appointment. For candidates of PwBD category, the medical standards will be as per Govt. of India rules.

8. Relaxation of upper age limit allowed to candidates only if the post/vacancy is reserved for that particular category. However relaxation in age allowed to candidates belonging to EXSM/PH category as per Govt. of India rules.

9. Incase of PwBD candidates, relaxation in age-limit shall be applicable irrespective of the fact whether the post is reserved or not, provided the post is identified suitable for persons with disabilities. If a Person with Disability is entitled to age concession by virtue of being a Government Servant, concession to him/her will be admissible either as 'Person with Disability' or as a 'Government Servant' whichever may be more beneficial to him/ her.

10. Ex-Servicemen shall be allowed to deduct the full period of actual military service from his actual age and if the resultant age does not exceed the prescribed maximum age by more than three years, he shall be deemed to be within age limits. Candidates applying under Ex-servicemen category must produce a certificate as per Annexure.

11. The selected candidates will be required to resign from their previous organization and they will not be permitted to join ADA on lien / deputation basis. Their career will start afresh in ADA from the date of joining and no fresh weightage will be given or considered for earlier experience or qualification to claim any benefits and no correspondence in this regard will be entertained.

12. The candidates must produce original photo ID like Aadhar Card / Voter-ID / PAN card or any other Govt. issued Identity proof alongwith other testimonials when called for document verification / written test failing which they shall not be allowed to appear for the test.

13. Candidates must ensure that their experience certificates should clearly mention all the required details like name of the company with full address, telephone number/ FAX number, email id and the employee/ex-employee name with designation held/ last held, salary, date of join, date of relieving, nature of duties performed/performing, name and designation of the authority issuing the experience/relieving letter etc. Applications not supported with proper experience certificates or not clearly establishing the period/length of experience as claimed in their application by the candidates will not be considered. ADA may also verify authenticity of the experience letters provided by the candidates incase of requirement.

14. Candidates who are already employed under Central/ State Govt./ Semi Govt./ PSUs/ Autonomous Bodies/ Armed Forces, apart from registration and submission of their application on ADA web site, should also forward their application through proper channel with "No Objection Certificate" from the employer concerned duly indicating their Application registration number to 'Joint Director (A&E)', Aeronautical Development Agency, Vibhuthipura, Marathahalli Post, Bangalore-560 037. Applications forwarded through proper channel should reach ADA **before conducting document verification/ written test**. However, an advance copy of the application may be sent by the candidates with the said enclosures which will be considered as provisional only.

15. Selected candidates will be governed by the 'National Pension System' (NPS) applicable to Central Govt. employees appointed on or after 01.01.2004.

16. Selected candidates may be posted anywhere in India if necessary.

17. ADA reserves the right to relax the experience in the case of highly deserving candidates. ADA also reserves the right to select/ reject any candidate at any time during the process of recruitment.

18. The number of vacancies indicated may vary and ADA reserves the right to fill up the vacancies partially, not to fill up all or any of the vacancies as advertised.

19. Any genuine clarification/ information/ guidance regarding the advertisement or candidate's application etc. may be sent by mail only on [admin-hr@jetmail.ada.gov.in](mailto:admin-hr@jetmail.ada.gov.in). No mail asking for advice / eligibility for the post will be entertained.

20. The testimonials / document verification and test will be conducted at ADA, Bengaluru and ADA may consider separate dates for conducting the document verification and written test/ interview. Also depending upon the prevailing situation/ Covid-19 norms, candidates may be called for document verification in batches and time slots to avoid over-crowding.

21. Candidates should keep checking ADA web site regularly for updates regarding the recruitment status like date of document verification/written/ interview announcement, call letter dispatch /download etc as no further information will be published in the news papers.

**22. Warning - Candidates will be shortlisted for the Test based on the information provided by them in their on-line application and the testimonial uploaded by them as documentary evidence in support of their claim/ eligibility for the post. As such, they must ensure that the information provided by them on their age, caste, education, experience etc. is true and correct. If at any stage during or after the process of the selection, any information given by them or any claim made by them in their on-line application / testimonials is found to be false, their candidature will be liable to be rejected and they may also be debarred either permanently or for a specified period by ADA for future selections.**

23. No TA will be paid for attending the written test.

24. No interim correspondence will be entertained

25. Canvassing in any form will be a disqualification.

**Important points to remember : for candidates:**

1. Please keep all your marks card / certificates in hand while entering your details in the online application form which will help in easy submission of your application.
2. Please ensure that you have given 'Final Submit & Lock' under level 6 otherwise, your application will not be considered and no application number will be generated for such applications.

**Important dates to remember: for candidates:**

Commencement of application registration on ADA web site: **1000 hrs on 13.07.2022**

Last date for registering applications on-line: **1000 hrs on 16.08.2022**

*Abbreviations used: - UR: Unreserved; SC: Scheduled Castes; ST: Scheduled Tribes; OBC: Other Backward Classes (Non-Creamy Layer); EXSM: Ex-Servicemen; EWS: Economically weaker sections; and PwBD: Persons with Benchmark Disability*



**Joint Director (A&E)  
ADA**