



NLC India Limited
 ('Navratna' - Government of India Enterprise)
 RECRUITMENT CELL / HR DEPARTMENT / CORPORATE OFFICE
 Block-1, Neyveli-607 801, Cuddalore District, Tamil Nadu



Advt. No. 03/ 2019

NLC India Limited (NLCIL), a premier "NAVRATNA" Public Sector Enterprise with a present annual turnover of INR.8673 crore (approx.) is spreading its wings in the frontiers of Mining (Lignite & Coal), Thermal Power generation and Renewable energy. The Corporate plan of the company has many ambitious expansion schemes for massive capacity augmentation in the years to come. To add to its strength and fuel its growth, the company is looking for energetic & result oriented talents for recruitment to the following post: -

NAME OF THE POST : **MINING SIRDAR**

SCALE OF PAY & GRADE : **Rs.23000-3%-95000 (W-6 GRADE)**

NO OF VACANCIES & RESERVATION OF POSTS :

Total Vacancies	Reservation of posts				
	UR	EWS	OBC (NCL)	SC	ST
12	07	01	01	01	02
UR = Unreserved; EWS = Economically Weaker Section; OBC (NCL) = Other Backward Classes (Non-Creamy Layer); SC = Scheduled Caste & ST=Scheduled Tribe					

EDUCATIONAL QUALIFICATION

- 1) Matriculation or equivalent Examination from any recognized Board of Examination;
 - 2) Possession of valid Certificate of Mining Sirdarship issued by Director General of Mines Safety;
 - 3) Possession of valid First Aid Certificate; and
 - 4) Possession of valid Gas Testing Certificate.
- (OR)
- 1) Matriculation or equivalent Examination from any recognized Board of Examination;
 - 2) Diploma of minimum 3 years duration in Mining (or) Mining & Mine Surveying from a recognized institution;
 - 3) Possession of valid Overman's Certificate of competency issued by Director General of Mines Safety under Coal Mines Regulations 1957 or any other certificate of Competency in Mining which entitle the applicant to work as Mining Sirdar as per Coal Mines Regulation 1957;
 - 4) Possession of valid First Aid Certificate; and
 - 5) Possession of valid Gas Testing Certificate.

UPPER AGE LIMIT (AS ON 01/07/2019)

UR & EWS	OBC (NCL)	SC & ST
30 Years	33 Years	35 Year

Above upper age limit is relaxable for Ex-Serviceman as per Govt. of India rules. However, in all cases of relaxation, maximum age limit is 58 years as on 01/07/2019

PLACE OF POSTING

Selected candidates joining as Mining Sirdar will be posted initially at **TALABIRA MINES IN ODISHA STATE**. However, they will be required to work in any Unit / Area / Place situated in India and abroad under the control of NLC India Limited or in any Joint Venture / Associate / Subsidiary company of NLC India Limited, to which they may be posted.

COMPENSATION PACKAGE AND OTHER BENEFITS

The pay of selected candidates joining as Mining Sirdar will be fixed at the minimum of the pay scale of Rs.23000-3%-95000 (W-6 Grade). Besides pay, they will be paid Dearness Allowance (presently 12.4% of basic pay) and Common Allowance (35% of basic pay) per month. In addition to the above, they will be eligible for annual incentive under Unified Incentive Scheme and entitled for superannuation benefit (30% of basic pay + Dearness Allowance), free Medical treatment for self and dependents; HBA, Group Insurance; etc. as per rules. Eligible residential accommodation (unfurnished) will be provided depending on the place of posting at nominal rent.

METHOD OF SELECTION

- 1) Eligible candidates will have to appear for Written Test and the selection will be based only on the marks scored by the candidates in Written Test.
- 2) Written Test will be conducted for 100 Marks to test the candidates' knowledge in the following area: -

Area of Testing	Maximum Marks
General Knowledge / Reasoning / Numerical ability	20
i. Mine Legislation & General Safety ii. Mine Ventilation iii. Support – Roof & side iv. Explosives & Short firing; v. Mine Gases – Detection, Analysis & precautions to be taken vi. Fire, Explosion & Inundation vii. Mining methods & Machineries; viii. Mining Accidents – Causes & remedial measures ix. Mining Transport System	80
TOTAL	100

- 3) The duration of Written Test will be 120 minutes. The question paper for Written Test will contain 100 objective type questions, carrying one mark each, with multiple choice of answer;
- 4) The minimum qualifying marks will be 50% for UR/EWS candidates and 40% for OBC(NCL)/SC/ST candidates in Written Test;
- 5) The final selection of candidates will be in the order of merit based on total marks scored by the candidates out of 100 marks, subject to scoring the minimum qualifying of marks in written Test.

CALL LETTER FOR WRITTEN TEST

- 1) Call Letter for Written Test will be uploaded in NLCIL website only in respect of candidates who are found prima facie eligible after scrutiny.
- 2) A Message (SMS) will be sent to the registered mobile number of eligible candidates, advising them to download Call Letter.
- 3) Scrutiny of applications for identifying the eligible candidates and calling them for Written Test will be solely based on information furnished / copies of testimonials uploaded by them in NLCIL Online Application Portal at the time of submission of application. Any additional / fresh documents can neither be uploaded online nor submitted in hard copy later on.
- 4) Candidates called for Written Test should produce the original documents to establish their eligibility at the time document verification to be conducted prior to Written Test, failing which Admit Card for attending Written Test will not be issued to such candidates.
- 5) Candidates belonging to SC/ST/ Ex-Serviceman category called for Written Test are eligible for reimbursement of Travelling expenses (II class Sleeper fare in any Train or Bus Fare as the case may be) for their travel from the Communication address furnished in online application to the venue of written test by the shortest route, subject to production of proof. However, Travelling expenses will not be reimbursed to the candidates who are debarred to attend Written Test after document verification to be conducted prior to Written Test.

RESERVATIONS & RELAXATIONS

- 1) Reservation of posts notified for EWS/OBC(NCL)/SC/ST categories and relaxations notified for OBC(NCL)/SC/ST & Ex-serviceman categories are as per Government of India guidelines.
- 2) Candidates belonging to EWS/OBC(NCL)/SC/ST are required to submit Community Certificate issued by a Competent Authority in the format prescribed for respective category by Government of India.
- 3) Further, OBC (Non-Creamy Layer) candidates should submit along with Community Certificate a self-undertaking to the effect that they continue to be in non-creamy layer status. In case of selection under OBC Category, they should produce at the time of joining a fresh OBC certificate issued by the Competent Authority on or after 01/04/2019 (Current Financial Year) in the format prescribed by the Government of India.
- 4) If the SC/ST/OBC(NCL) certificate has been issued in a language other than English/ Hindi, the candidates should submit a self certified translated copy of the same either in English or Hindi.
- 5) OBC Candidates, who belongs to "Creamy Layer" section, are not entitled for concession admissible to OBC (NCL) category and such candidates have to indicate their category as UR.
- 6) Candidates belonging to EWS/OBC/SC/ST categories, who are meeting the eligibility norms notified for UR category, shall be considered against UR vacancies also. In other words, any relaxations (except payment of application fee) are unavailable for the EWS /OBC/SC/ST candidates for consideration against UR vacancies.
- 7) Candidates belonging to Ex-serviceman category should produce Discharge Book / Certificate issued by the Indian Army / Navy / Air Force, clearly indicating the date of discharge.
- 8) Category (EWS/SC/ST/OBC/Ex-servicemen) once filled in the online application form will not be changed and no benefit of other category will be admissible later on.

GENERAL CONDITIONS

- 1) Only Indian Nationals are eligible to apply.
- 2) All qualifications should have been acquired from Indian Universities / Institutes, duly recognized by UGC / AICTE (wherever required) or any other authority/Forum.
- 3) Candidates from PSE/Govt./Quasi Govt. should produce No Objection Certificate (NOC) at the time document verification to be conducted prior to Written Test.
- 4) Depending on response and requirement, the management reserves the right to raise / relax the eligibility conditions.
- 5) Candidates are informed that mere submission of applications shall not give them any right to be called for written test and NLC India Limited reserves the right not to fill up any or all the posts notified at its discretion and vacancies may also be increased / decreased purely depending upon organizational requirements.
- 6) The appointment of selected candidates will be subject to being found Medically Fit as per the prescribed health standards of NLCIL and they will be required to undergo medical examination by the Industrial Medical Officer of the Company, prior to being appointed after due selection.
- 7) Candidature of registered applicants is liable to be rejected at any stage of recruitment process, if any information provided by the candidate is false or if not found to be in conformity with eligibility criteria mentioned in the advertisement. Even after recruitment, the employment of candidates recruited will be terminated if such discrepancy comes to notice.
- 8) Candidates already removed / terminated / deserted their employment from NLC India Limited will not be considered
- 9) Persons already resigned their appointment from NLC India Limited may also apply, subject to fulfilling the notified eligibility criteria.
- 10) A candidate who has availed Voluntary Retirement (VR) from CPSE/PSU/State PSU/Central Govt./State Govt. and having received ex-gratia payment as VR compensation can also apply provided that he/she is prepared to repay/return the VRS compensation to the PSU from where he has received such compensation to the extent required as laid down in the VR scheme/relieving letter and other Govt. rules as applicable at the time of VR. If such candidate who has got VR is selected by NLCIL the appointment order would be sent to such person only after getting clearance from the PSU concerned about the repayment of ex-gratia compensation. Further, all instructions/guidelines of Government of India issued in respect of VRS will also apply apart from the above.
- 11) In case any Ambiguity / Dispute arising on account of interpretation in Hindi Version, the English version will prevail.

HOW TO APPLY?

- 1) Candidates should apply only online through NLCIL Online Application Portal in NLCIL website **www.nlcindia.com**. No manual / paper applications will be entertained.
- 2) Before registering / applying online, the candidates should ensure that they have valid e-mail ID, which should remain valid at least for one year or till the end of recruitment process.
- 3) Candidates can access NLCIL Online Application Portal at Career page of NLCIL website (www.nlcindia.com). The Online application portal will be active from **10:00 hours on 02/09/2019 to 17:00 hours on 23-09-2019**.
- 4) After submitting the application online, candidates can generate Registration-Cum-Application Form. They should take printout of Registration-Cum-Application Form and submit the same, along with self-attested copies of certificates / documents, at the time of document verification to be conducted prior to Written Test.

- 5) Candidates need not send hard copy of Registration-Cum-Application Form or original / copy of documents by post.
- 6) Candidates should submit single application only. In case multiple applications are submitted online, the last submitted application shall only be considered for scrutiny.

IMPORTANT GUIDELINES FOR UPLOADING DOCUMENTS

- 1) Candidates are requested to ensure that only legible self attested documents are uploaded. Also they are requested to ensure through “view document” option that the documents that they have uploaded are legible for e-verification.
- 2) Candidates are requested to scan and upload the self-attested copies of following documents / certificates.

Sl. No.	Documents	File type	File size not exceeding
1	Proof for Date of Birth (Copy of Birth Certificate or Mark Sheet of Matriculation / SSLC / equivalent examination)	PDF or JPG	250 KB
2	Copy of AADHAR	PDF or JPG	250 KB
3	Copy of Mark Sheet(s) of Matriculation / SSLC or equivalent examination	PDF (Refer Para-3 below before uploading)	2.5 MB
4	Copy of Diploma Certificate (applicable to candidates possessing Diploma in Mining or Mining & Mine Surveying)	PDF or JPG	250 KB
3	Copy of Valid Certificate of Mining Sirdarship (or) Overman Certificate of Competency issued by DGMS.	PDF or JPG	250 KB
4	Copy of valid First Aid Certificate	PDF or JPG	250 KB
5	Copy of Valid Gas Testing Certificate.	PDF or JPG	250 KB
4	Copy in support of Experience (if any)	PDF (Refer Para-3 below before uploading)	2.5 MB
7	Copy of Community Certificate (applicable to candidates belong to EWS/OBC-NCL/ SC/ST Categories only)	PDF or JPG	250 KB
8	Copy of Discharge Book / Certificate (applicable for candidates belonging to Ex-Serviceman category only)	PDF (Refer Para-3 below before uploading)	250 KB
5	Copy of latest Pay Slip (applicable to be candidates presently working anywhere)	PDF or JPG	250 KB

- 3) In case multiple documents are to be uploaded in any field, all documents are to be scanned as single PDF file with continuous pages in chronological order and to be uploaded. Any attempt to upload multiple PDF files for educational qualification(s) and experience(s) will result in overwriting and only the last uploaded file will get saved.

PAYMENT OF APPLICATION FEE

- 1) Candidates are required to pay an amount of Rs.300/- towards Application Fee through e-payment, using State Bank Collect facility available at **www.onlinesbi.com**.
- 2) Candidates belonging to SC/ST & Ex-Servicemen categories are exempted from paying application fee.
- 3) The amount paid towards application fee will not be refunded in any circumstances.
- 4) Detailed instructions for making payment through SB Collect facility are available in login page of NLCIL Online Application Portal.

IMPORTANT DATES:

ONLINE Registration Starting Time & Date : 10:00 hours on 02-09-2019

ONLINE Registration Closing Time & Date : 17:00 hours on 23-09-2019

- ❖ **Applicants can contact the Helpline No.04142-255135 between 10:00 Hours and 17:00 Hours on all working days. Candidates are hereby advised not to contact telephone numbers of any other officials / divisions and avoid disturbing others.**
- ❖ **Applicants are also advised to visit the company's website regularly for important updates.**

FORMAT OF OTHER BACKWARD CLASS (NCL) CERTIFICATE**FORM OF CERTIFICATE TO BE PRODUCED BY OTHER BACKWARD CLASSES (NCL) APPLYING FOR APPOINTMENT TO POSTS UNDER THE GOVERNMENT OF INDIA.**

This is to certify that Shri/Smt./Kum* _____ Son/Daughter* of Shri/Smt.* _____ -
 _____ of Village/Town* _____ District/Division* _____ in the
 State/Union Territory _____ belongs to the _____ community that is recognized as a
 backward class under Government of India**, Ministry of Social Justice and Empowerment's Resolution
 No. _____ dated *** _____

Shri / Smt. / Kum. _____ and / or _____ his / her family
 ordinarily reside(s) in the District/Division of the _____ State/Union Territory. This is also
 to certify that he/she does NOT belong to the persons/sections (Creamy Layer) mentioned in Column 3 of the Schedule to the
 Government of India, Department of Personnel & Training O.M. No. 36012/22/93 Estt. (SCT) dated 08/09/93 which is
 modified vide OM No. 36033/3/2004 Estt.(Res.) dated 09/03/2004, further modified vide OM No. 36033/3/2004 Estt.
 (Res.) dated 14/10/2008, again further modified vide OM No. 36036/2/2013 Estt (Res) Dt. 30/05/2014.

Dated:

Seal

District Magistrate /
 Deputy Commissioner /
 Any other Competent Authority

* Please delete the word(s) which are not applicable.

** As listed in the Annexure (for FORM OBC NCL)

*** The authority issuing the certificate needs to mention the details of Resolution of Government of India, in which the
 caste of the candidate is mentioned as OBC.

NOTE:

- a) The term 'Ordinarily resides' used here will have the same meaning as in Section 20 of the Representation of the People Act, 1950.
- b) The authorities competent to issue Caste Certificates are indicated below:
 - (i) District Magistrate/ Additional Magistrate/ Collector/ Deputy Commissioner/ Additional Deputy Commissioner/ Deputy Collector/ Ist Class Stipendiary Magistrate/ Sub Divisional magistrate/ Taluka Magistrate/ Executive Magistrate/ Extra Assistant Commissioner (not below the rank of Ist Class Stipendiary Magistrate).
 - (ii) Chief Presidency Magistrate / Additional Chief Presidency Magistrate / Presidency Magistrate.
 - (iii) Revenue Officer not below the rank of Tehsildar' and
 - (iv) Sub Divisional Officer of the area where the candidate and/or his family resides

ANNEXURE for FORM OBC NCL

Sl. No.	Resolution No.	Date of Notification
1	No.12011/68/93 BCC(C)	13.09.1993
2	No.12011/9/94 BCC	19.10.1994
3	No.12011/7/95 BCC	24.05.1995
4	No.12011/96/94 BCC	09.03.1996
5	No.12011/44/96 BCC	11.12.1996
6	No.12011/13/97 BCC	03.12.1997
7	No.12011/99/94 BCC	11.12.1997
8	No.12011/68/98 BCC	27.10.1999
9	No.12011/88/98 BCC	06.12.1999
10	No.12011/36/99 BCC	04.04.2000
11	No.12011/44/99 BCC	21.09.2000
12	No.12015/9/2000 BCC	06.09.2001
13	No.12011/1/2001 BCC	19.06.2003
14	No.12011/4/2002 BCC	13.01.2004
15	No.12011/9/2004 BCC	16.01.2006
16	No.12011/14/2004 BCC	12.03.2007
17	No.12011/16/2007 BCC	12.10.2007
18	No.12018/6/2005 BCC	30.07.2010
19	No. 12015/2/2007 BCC	18.08.2010
20	No.12015/15/2008 BCC	16.06.2011
21	No.12015/13/2010 BC II	08.12.2011
22	No.12015/5/2011 BC II	17.02.2014